



POLICIES AND PROCEDURES MANUAL

of

THE AMERICAN ASSOCIATION FOR NUDE RECREATION –

WESTERN CANADIAN REGION, INC.

(Revised August 5, 2012)

Revised June 23, 2024: Draft

The purpose of this Procedure Manual is to provide guidance for decision making and implementation related to recurring AANR-WC activities.

It provides essential background information for new people joining the Board or Committees. Position responsibilities along with operational procedures give each volunteer the necessary guidance to get started in their position.

Editorial comments having no force in the application of these Policies are in *(italics)*

Except in cases where Canadian law supersedes American law, it is understood that AANR ruling documents take precedence over AANR-WC Bylaws or the AANR- WC Policy and Procedure manual should there be any conflict.

Any references to he or she are to be considered gender neutral.

Aug 1, 2008 Approved motion to change the region's name from WCANR (Western Canadian Association for Nude Recreation) to AANR-WC (American Association for Nude Recreation – Western Canadian Region) May 4, 2009 Approved by Canada Corporations Act

Aug 13. 2015 Registered the AANR-WC abbreviation as our trade name rather than The American Association for Nude Recreation-Western Canada Region. The AANR-WC logo will not be registered.

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1. POLICIES

Policies are things we are willing to take a stand on; things we are committed to in principle.

1.1 Foster and Promote Social Nudism

1.1.1 Principles and Standards for AANR-WC Clubs

1.1.1.1 AANR-WC and its affiliated clubs promote and practice non-sexual and non-exploitive nude recreation.

1.1.1.2 Activities considered a violation of AANR-WC's principles and standards and a misuse of the Club's AANR charter or an individual's AANR membership include, but are not limited to:

1.1.1.2.1 Advertising by an AANR club for an alternative lifestyle and/or swingers' associations.

1.1.1.2.2 Including links from a club web page to an alternative lifestyle or swingers' sites.

1.1.1.2.3 Public promotion of (or at) events of lifestyle or swingers' associations.

1.1.1.2.4 Advertising or promotion by an AANR club that includes clothing, poses or object presented that could reasonably thought to be intended to arouse the viewers' sexual desire.

1.1.1.2.5 Promoting or advocating for the inclusion of lifestyle or swingers' activities at an AANR club.

1.1.1.2.6 While at an AANR club, soliciting members or guests of the club to participate in lifestyle or swingers' activities either on the club grounds or elsewhere.

1.1.2 AANR-WC National Nude Weekend

AANR-WC shall encourage and support member clubs in their efforts to participate in and promote National Nude Weekend and shall work with AANR to coordinate participation by member clubs in any activities of a national or international scope initiated by AANR.

AANR-WC National Nude Weekend will be observed the final weekend of the AANR National Nude Recreation Week held annually the week following the USA July 4 weekend.

1.1.3 International Skinny Dip Day

International Skinny Dip Day will be observed annually on the final Saturday of Nude Recreation Week.

1.1.4 Annual Convention

AANR-WC shall endeavor to hold an annual convention. The annual convention shall be hosted by a region Club and shall follow the guidelines contained in the Template Convention Contract included in Section 5.1. The term annual convention applies to the Annual General Meeting (AGM) held during either a full convention or an AGM only meeting. The Annual General Meeting (AGM) is required under the Federal Not for Profit regulations.

1.1.5 Support Nudist Parks and Resorts

AANR-WC shall encourage, assist in the establishment of and encourage the improvement of nudist parks and resorts for recreation, social activities and sports. Funding to assist with such endeavors may be available through loans to the Club as detailed in Section 3.12.5.

1.1.6 Publish & Distribute Materials

AANR-WC may publish, print, distribute and sell pamphlets, books, papers and organizational materials, in either printed or electronic form, in the promotion of social nudism.

1.2 Photography

1.2.1 AANR-WC is not, under any circumstances, a participant in the decision of an individual to be photographed, nor in the person's consent to publication and AANR-WC shall not be liable for any consequences of any such agreement or refusal. AANR-WC does not license, approve or disapprove of any photographer or publication. AANR-WC typically assigns a regional photographer for conventions. Every member retains the exclusive right to decline participation in any photographic opportunity.

1.2.2 Any agreement to be photographed in any manner or to permit any public use of name, address or occupation shall not be a requirement of membership.

1.2.3 No minor child may be photographed while involved in AANR-WC activities without the express prior written consent of the child's parent or legal guardian.

1.2.4 Photographs taken at any AANR-WC activities shall only be published, circulated or otherwise distributed if each person identifiable in the picture (or their parent or legal guardian in the case of a child) has signed a photo release form.

1.3 Legal Issues

1.3.1 Criminal Prosecution or Civil Suit

1.3.1.1 Subject to the approval of the Board, disbursements from the legal defense fund may be authorized to assist with the costs of defense from criminal prosecution or civil suit of AANR-WC members in good standing or individuals or corporations acting on behalf of AANR-WC.

1.3.1.2 All requests for legal assistance shall be detailed in writing and directed to the President in writing by regular mail and through email at president@aanr-wc.com. In emergency situations, the application may be initiated verbally with written details following as soon as practicable.

1.3.1.3 Loss of Employment or Denial of Substantial Legal Rights. Subject to the approval of the Board disbursements from the legal defense fund may be authorized to assist with the costs to seek legal remedy or compensation for any AANR-WC member in good standing who suffers loss of employment or denial of other substantial legal rights as a result of such membership, attendance at any AANR chartered or provisional club, or possession or distribution of official AANR-WC or AANR club literature.

1.3.1.4 Unless otherwise authorized by the Board, the expenses shall be shared equally by the affected member (or entity), AANR-WC and AANR.

1.4 Fiscal Responsibilities

1.4.1 The Board, on behalf of AANR-WC, shall maintain control of the fiscal assets of AANR-WC and shall manage those assets in a prudent manner following accepted best practices.

1.4.2 A budget shall be presented to the members at each Annual General Meeting outlining the anticipated revenue and expenses for the upcoming year. The budget shall be accepted by the membership in accordance with the procedures contained in the Bylaws.

1.4.3 The Board, acting prudently, may authorize additional expenditures or otherwise deviate from the approved budget provided such deviation does not place AANR-WC at undue financial risk. Any such deviations of a material nature shall be disclosed to the membership at the next Annual General Meeting.

1.4.4 AANR-WC investments shall be recorded at fair market value rather than original cost. Annual revenue to be recorded as realized surplus or deficit.

2. ORGANIZATION

This part of the manual defines the different levels within AANR-WC as well as the relationships AANR-WC is involved in internationally. It also describes the Board and Committee positions along with their responsibilities.

2.1 Affiliations

By virtue of their membership in AANR-WC, clubs and/or individuals have certain rights and privileges with other nudist organizations.

2.1.1 AANR

2.1.1.1 Clubs and individuals wishing to hold membership in AANR-WC must also be members in good standing of AANR. The benefits and responsibilities associated with AANR are laid out in the AANR Governance Manual.

2.1.1.2 Representation - The Members shall be represented at all AANR meetings and functions by the Trustee elected in accordance with AANR Policies and Procedures.

2.1.2 International Naturist Federation (INF)

AANR is no longer affiliated with the INF, but benefits may still apply to individual AANR members.

2.2 Regional Clubs

AANR-WC's jurisdiction includes British Columbia, Alberta, Saskatchewan, Manitoba, Yukon, and the Northwest Territories. Clubs in these provinces/territories become part of AANR-WC by

meeting the club criteria set down by AANR. Individuals living in the region become part of the Direct Members Club when they join AANR directly without belonging to a club in the region.

2.2.1 Representation

- 2.2.1.1 The interests of the Members shall be entrusted to the Board of AANR-WC in day-to-day business. A duty of honesty and good faith shall be imposed upon the Board in all its dealings.
- 2.2.1.2 The Members shall be represented at the AANR-WC Annual General Meetings by club delegates appointed in accordance with AANR-WC Bylaws.
- 2.2.1.3 All members in good standing shall be entitled to a voice but no vote at the AANR-WC Annual General Meetings and AANR-WC Board meetings.

2.2.2 Responsibilities and Entitlements

- 2.2.2.1 As we represent nudism to the public at large, it is important that we maintain the highest standards of courtesy, dignity, and personal integrity. In our cooperative pursuit of common goals, any differences will be handled in a courteous and reasonable manner. As the public at large will judge the entire nudist community by the statements and behaviors of those in public positions within the Region, it is imperative that we strive to serve as ambassadors for nude recreation in such a way as to cast honor upon the lifestyle we enjoy.
- 2.2.2.2 Behaviors or activities that can result in revocation of an individual membership include, but are not limited to:
 - 2.2.2.2.1 Conviction of a crime which is in violation of the principles and standards of AANR or AANR-WC.
 - 2.2.2.2.2 Conviction of a crime which would make the individual's membership a detriment to AANR or AANR-WC.
 - 2.2.2.2.3 Being refused membership in an AANR or AANR-WC club for clearly documented reasons indicating incompatibility with or violation of AANR or AANR-WC principles and standards.
 - 2.2.2.2.4 Public behavior at any AANR or AANR-WC facility with the intent of arousing the sexual desire of the individual or another person.
 - 2.2.2.2.5 Public behavior at any AANR or AANR-WC facility with the intent to sexually exploit nudism.
 - 2.2.2.2.6 Membership or participation in any organization other than AANR by an individual AANR-WC member shall not be automatic grounds for revocation of an individual's AANR or AANR-WC membership.
 - 2.2.2.2.7 Procedures for revoking membership and procedures for appealing such revocation shall follow those defined in Section 2.07 of the AANR Governance Manual.

2.3 Executive

- 2.3.1. Swearing In of Elected Board of Directors: The Swearing In is done at the beginning of the Inboard Meeting by an AANR Trustee or AANR-WC Past President. In the absence of either one, a member in good standing can conduct the Swearing In.

Oath for Elected Board of Directors

I (state your name and remain silent) do solemnly promise and swear to support, defend and protect the ruling documents of the Association.

I further promise to perform the duties and assume the responsibilities of my office with courage and integrity.

I will do everything necessary and proper to represent my constituency with objectivity and to the best of my ability, ever keeping in mind that the best interests of the majority is paramount.

I take this oath without reservation or purpose of secret evasion.

If you subscribe to the foregoing, you will say "I do".

Congratulations, you are now formally installed in office.

2.3.2. Requirements of the Board of Directors

- 2.3.2.1 To be a member of the AANR-WC Board, you must be a member in good standing of AANR-WC and your primary residence must be within the geographical boundaries of AANR-WC. This follows the same requirement as AANR Trustees (AANR Bylaws qualification chart).
- 2.3.2.2 In order to be transparent to the public, it is a requirement that Board members be listed by their full names in all AANR-WC publications (written or electronic) and in regulatory filings. In rare cases, abbreviations may be accepted, subject to Board approval, with exceptions reviewed on a case-by-case basis.
- 2.3.2.3 Elected members of the Board of Directors are to provide their AANR membership number, membership expiry date and years of membership as proof of eligibility for the Board and officer positions within 2 weeks of the election or appointment. The AANR-WC Board reserves the right to verify membership information provided to the AANR office.
- 2.3.2.4 Any elected / appointed Board members found to be ineligible will be removed immediately from the Board and all positions held.
- 2.3.2.5 Any of two members from the same household can be elected or appointed to the AANR-WC Board of Directors during the same term with both eligible to be appointed as officers under 2.3.3.1.
- 2.3.2.6 If there is sufficient interest, additional Board members can be elected to exceed the maximum voting Board members defined in the Bylaws. These additional Board members shall have a say but no vote.

2.3.3 Responsibilities of the Board of Directors

- 2.3.3.1 The Board consists of up to 10 elected Directors. The elected Directors appoint the four officers (President, Vice-President, Treasurer and Secretary) during the Inboard meeting following the AGM. The remaining Board members are regional Directors. All Board members must be members in good standing with AANR and AANR-WC as per the AANR Governance Manual. Officer eligibility is as per article 4 of the AANR-WC Bylaws.
- 2.3.3.2 The Board shall hold at least two meetings per year, with additional, special meetings called at the discretion of the President and/or request of a majority of officers. The two regular meetings shall be:
 - 2.3.3.2.1 Inboard – held immediately following the Annual General Meeting at convention and;
 - 2.3.3.2.2 Outboard - held just prior to the Annual General Meeting at convention, which will conclude the year of the Board.
 - 2.3.3.2.3 The Board may meet in person or by conference telephone call or in such other manner that permits simultaneous participation by all members at all times. Board members not able to attend a meeting in person may participate by any electronic means that allows that member and the Board simultaneous participation. Participation at the AANR-WC AGM is in person only unless electronic participation is approved in advance as per the AANR- WC Bylaws.
- 2.3.3.3 Each Board meeting will require the attendance of at least four members to constitute a quorum, at least one of whom must be the President or Vice President.
- 2.3.3.4 Each Board member shall be issued and read the Constitution, Bylaws, and Procedure Manuals of AANR and AANR-WC and should be familiar with Robert's Rules of Order (latest edition).
- 2.3.3.5 Each incoming Board member shall obtain any books, files and material of that office from the outgoing member and surrender the same promptly at the end of the term of office.
- 2.3.3.6 The Board shall be conscious of opportunities that arise to promote or publicize social nudism outside club grounds and shall endeavor to make such opportunities known to members and clubs in the area. The Board shall make reasonable efforts to ensure that AANR-WC is represented at such activities.
- 2.3.3.7 The Board shall have discretionary spending powers of up to \$1000.00 from the General Fund.
- 2.3.3.8 The Board shall have borrowing power as outlined in article 2.05 of the Bylaws.

2.3.4 President

- 2.3.4.1 Shall preside at all meetings of AANR-WC (committee meetings excepted).
- 2.3.4.2 Shall appoint all committee chairs including the nominating committee, and is ex officio member of said committees.

- 2.3.4.3 Ensures that the elected or appointed officials carry out their duties in the prescribed manner.
- 2.3.4.4 The AANR-WC President shall be one of two Board members to have regional signing authority. The treasurer shall be the primary signing authority.
- 2.3.4.5 The AANR-WC President or a President appointed AANR-WC Board member shall attend any AANR in person trustee meetings (mid-winter, convention and fall) either in person if possible or electronically as an option.
- 2.3.4.6 Eligible expenses to attend in person shall be reimbursed for travel, car rental and accommodation. Food, drinks and recreation are not eligible for reimbursement.
- 2.3.4.7 Chair the AANR Hall of Fame Committee on a rotational basis with the other AANR regions as per the AANR Governance Manual. This is typically done by the regional President but can be delegated to another AANR-WC member.
- 2.3.4.8 Represent AANR-WC on the AANR Hall of Fame Committee. This is typically done by the regional President but can be delegated to another AANR-WC member.

2.3.5 Vice President

- 2.3.5.1 In the absence of the President, the Vice President shall assume the duties. If for any reason, the office of President becomes vacant, the Vice President shall assume that office.
- 2.3.5.2 Shall perform such duties as may be assigned by the President.

2.3.6 Secretary

2.3.6.1 General Responsibilities

- 2.3.6.1.1 Shall be responsible for recording the minutes of the Board and Delegates' meetings.
- 2.3.6.1.2 Shall attend to all AANR-WC correspondence promptly.
- 2.3.6.1.3 Shall be responsible for ordering the necessary stationery and other supplies for the Region.
- 2.3.6.1.4 Shall prepare and maintain a directory of Board members and circulate the directory to each member of the Board as soon as possible after the Annual General meeting and as often as required thereafter to keep the directory current.

2.3.6.2 Responsibilities Related to Meetings

- 2.3.6.2.1 Shall call the roll at the Annual General Meeting and ensure that each club has the vote representation to which it is entitled under the AANR-WC Bylaws.
- 2.3.6.2.2 Shall attend all AANR-WC Board and delegate meetings and ensure copies of the minutes are sent to each Board member. Copies of minutes are to be available to affiliated clubs and any other qualified requestor 45 days after the meeting.

2.3.6.2.3 Together with the President, shall formulate and circulate, to the personnel involved, an agenda at least one week prior to Board meetings and 30 days prior to the Annual General Meeting.

2.3.6.3 Responsibilities Related to Convention

2.3.6.3.1 Shall mail out the AANR-WC Delegate Credential Forms to each affiliated club 45 days prior to the convention or 30 days by e-mail.

2.3.6.3.2 Shall prepare the club Delegate Credential Report.

2.3.6.3.3 Shall prepare for AGM copies of the previous year's minutes, any required motion forms, etc.

2.3.6.4 Document Maintenance

2.3.6.4.1 Shall send to the AANR office the names, addresses, e-mail addresses, telephone numbers, and positions of all Board members and committee chairs no later than 30 days after the AANR-WC convention.

2.3.6.4.2 Shall obtain and send to each Board member and committee chair, AANR-WC Bylaws, Procedure Manual, and Directory when they assume office.

2.3.6.4.3 Shall receive all proposed amendments to the Bylaws and Procedure Manual and see that they are circulated to the membership in time to be adopted as per the procedures outlined in the AANR-WC Bylaws.

2.3.6.4.4 Shall ensure the Association is properly documented with the Canada Not for Profit Corporations Act by sending notification of officers, bylaw changes and any other documentation required to maintain the Association in good standing. This duty may be delegated so long as the secretary ensures that it is completed.

2.3.6.4.5 Shall perform such duties as may be assigned by the President.

2.3.7 Treasurer

2.3.7.1 Shall record receipts and expenditures of AANR-WC, prepare financial statements and have the books ready for audit prior to the Annual General Meeting.

2.3.7.2 Shall be chair of the Finance committee.

2.3.7.3 Shall ensure suitable banking arrangements and monitor regional investments.

2.3.7.4 There will be two AANR-WC signing authorities with the Treasurer having the primary signing authority and the President as alternate. Only one out of two signatures are required.

2.3.7.5 Any payment to the Treasurer or their spouse must be approved by the President in advance if geographic distances prevent the President from signing.

2.3.7.6 Shall perform such duties as may be assigned by the President.

2.3.8 AANR Trustee

- 2.3.8.1 Shall be a member of the Board with no voting rights.
- 2.3.8.2 The Trustee cannot fill any elected position on the AANR-WC Board while acting as Trustee as per the AANR Bylaws.
- 2.3.8.3 Shall attend to all AANR duties promptly.
- 2.3.8.4 Shall keep the AANR-WC Board informed of actions within AANR that are of concern or interest to this organization.

2.3.9 Directors

- 2.3.9.1 Shall act as liaison officers between the Board and the various clubs within the region.
- 2.3.9.2 In order to achieve maximum efficiency in their jurisdiction, each Director should become personally acquainted with all club officers in their province or territory.
- 2.3.9.3 Shall take appropriate actions to mediate any disputes between clubs in their province or territory.
- 2.3.9.4 Shall endeavor to arrange for at least one meeting with each club President in their province or territory so that mutual problems can be discussed, and possible solutions may be found. Such a meeting should promote nudism in general and help strengthen the bonds of friendship within AANR-WC.

2.4 Committees

Committee chairs are appointed each year by the President at the Inboard meeting after consultation with all the Directors.

2.4.1 Responsibilities of Committee Chairs

- 2.4.1.1 Each committee chair shall be issued and read the Constitutions, Bylaws, and Procedure Manuals of AANR and AANR-WC.
- 2.4.1.2 Each committee chair shall obtain and maintain any books, files and material of his/her office from the outgoing member and surrender the same promptly at the end of the term of office. At a minimum, each committee chair shall maintain an adequate set of records of their work to pass on to their successor.
- 2.4.1.3 Committee chairs do not have to be on the AANR-WC Board of Directors but must report to the Board.
- 2.4.1.4 Committee chairs can appoint additional committee members to assist as required. Appointments can be from the AANR-WC membership at large so long as the member has a current membership in good standing.
- 2.4.1.5 Committee chairs shall participate in any AANR meetings applicable to their position and provide reports to the AANR-WC Board as required.

2.4.2 Finance

- 2.4.2.1 The members of this committee shall include the Treasurer and as many other persons as the President deems necessary.
- 2.4.2.2 Prepare a budget for the upcoming fiscal year to be presented at the Outboard meeting and subsequently to the General Assembly.
- 2.4.2.3 Prepare, with outside assistance, and implement strategies for the investment of all investment funds. The results of these investments are to be reported to the Board twice per year.

2.4.3 Convention and Facilities

This section refers to full conventions and requirements may be reduced for Annual General Meetings only. Refer to article 1.1.4.

- 2.4.3.1 Shall inspect the grounds of the convention site prior to June 30th of the convention year to ensure that the facilities are up to the standards set by the convention contract, if the club facilities are unknown. Send a report to the President on the findings.
- 2.4.3.2 Shall negotiate, on behalf of AANR-WC, the Convention Contract prior to Dec. 31 of the year preceding the Convention. Said contract's fiscal and other terms to conform to the guidelines set in the Template Convention Contract included in Section 5.1 and any modifications thereto approved by the Board. Copies of the signed Convention Contract are to be distributed to the Host Club and the AANR-WC Board of Directors.
- 2.4.3.3 Work with the host club's convention sports director and ensure that all equipment and sports areas are ready.
- 2.4.3.4 Shall arrange to have all trophies ready for presentation at the convention and to update as required following convention.
- 2.4.3.5 Aid the host club in any way necessary to ensure a smoothly run convention.

2.4.3.6 Annual General Meeting only

Annual General Meeting only (AGM-only) does not include organized sporting events or pre-planned meals. AANR-WC defers to the host club's scheduled activities and meals. The host club is encouraged to provide a schedule of events and meals available as far in advance as possible to help promote the weekend to the membership. Refer to article 4.5 for the awarding of this event.

2.4.4 Internal Affairs

- 2.4.4.1 Shall be responsible for consideration of aspects of Association procedure and operations.
- 2.4.4.2 Grievances shall be dealt with in the manner as laid out in the AANR Procedure Manual under this heading.
- 2.4.4.3 Upon direction from the Board, shall conduct an investigation of a chartered club in accordance with the procedures contained in Section 5 to ensure that the club is maintaining the standards specified by AANR. In order to ensure that clubs maintain

the standards required by AANR, the Board shall have the authority to direct such an inspection to be conducted in a reasonable manner, without having first received a specific complaint regarding the club.

2.4.4.4 Internal affairs chair is typically the AANR-WC President, but this position can be delegated to another AANR-WC Board member or member at large with a current membership in good standing.

2.4.5 Nominating Committee

2.4.5.1 This committee shall consist of a chairperson appointed by the President and any assistants necessary. The duties are to source, invite and support capable candidates for Board Positions of AANR-WC.

2.4.5.2 This committee is typically the current AANR-WC Board.

2.4.6 Youth AANR-WC Chairperson

2.4.6.1 The Youth Committee shall be responsible for consideration of the operation of an association organization for children (under 18) of Association members.

2.4.6.2 The Committee shall oversee all participation by the Region in AANR-sponsored youth programs including, without limitation, youth camps and similar AANR Programs.

2.4.6.3 The Committee shall oversee promotion of all Region-sponsored youth programs and shall ensure that clubs hosting conventions include activities designed specifically for youth.

2.4.6.4 The Committee shall ensure that the general membership is aware of youth programs offered by the Region including, without limitation, the Scholarship Program.

2.4.6.5 Shall liaise with the AANR Youth Committee and other regional Youth Committees.

2.4.7 Public Relations

2.4.7.1 Place and maintain AANR-WC literature, printed or electronic, in all government tourist information Bureaus, Public conveyances, and with the Chambers of Commerce throughout the region.

2.4.7.2 Assist clubs, if requested, in planning their publicity and circulating AANR-WC promotional materials.

2.4.7.3 Liaise with representatives of the host club to obtain positive publicity during convention.

2.4.7.4 Appoint the official AANR-WC photographer.

2.4.7.5 Working with the Host Club and convention chair, invite representatives of the news media, and be responsible for the supervision of all reporters and press photographers who attend the convention.

- 2.4.7.6 Participate in AANR public relations meetings and report results to the AANR-WC Board.

- 2.4.8 Canadian Nudist News (CNN) Editor
 - 2.4.8.1 Shall answer directly to the President, and shall be responsible for editing, publication, and circulation of the Canadian Nudist News, with the purpose of keeping AANR-WC members acquainted with what is going on in the region.
 - 2.4.8.2 The target is 3 to 4 editions per fiscal year with no set distribution date except for the Annual General Meeting edition which MUST be out at least 30 days prior to the Annual General Meeting.
 - 2.4.8.3 At the discretion of the Board, this may be a paid position.
 - 2.4.8.4 The CNN Editor does not have to be on the AANR-WC Board of Directors but must be an AANR-WC member in good standing and report to the Board.

- 2.4.9 Legislation
 - 2.4.9.1 Shall be responsible for consideration of the following and related aspects of Association Operations: Bylaws, Policies and Procedures. See the AANR Governance Manual under this heading.

- 2.4.10 Government Affairs Team (GAT)
 - 2.4.10.1 Monitor for any proposed legislation that could be detrimental to the Association and inform GAT.
 - 2.4.10.2 Liaise as needed with the AANR Government Affairs Representative and attend such events as the AANR Government Affairs Representative may request, such as, but not limited to, the monthly AANR GAT meetings.
 - 2.4.10.3 Report to the AANR-WC Board as required.

- 2.4.11 AANR-WC Hall of Fame Committee
 - 2.4.11.1 Shall have the complete responsibility to evaluate nominations and applications for the AANR-WC Hall of Fame Award. It shall have full authority in all decisions to grant this award. This committee shall be appointed by the regional President or alternate on an as required basis.
 - 2.4.11.2 The Committee shall consist of a minimum of three AANR-WC members, all of whom are arm's length from any proposed recipients.

- 2.4.12 Bob Campbell Scholarship Award Committee
 - 2.4.12.1 The Scholarship Committee shall receive all applications for regional scholarships, adjudicate those applications based on guidelines contained in the Scholarship

Application Form (Section 5.1.15) and recommend awarding such scholarships as the Committee deems appropriate and the Policies on scholarship awards permits.

2.4.12.2 Award committee to include three AANR-WC members who will analyze and rate each application received. The committee will submit their award recommendations to the AANR-WC Board for final approval.

2.4.12.3 Current scholarship award is \$1,000 maximum per applicant.

2.4.12.4 If more than one scholarship is presented in a fiscal year, the money can be split or multiple awards of up to \$1,000 each can be given out at the AANR-WC Board's discretion.

2.4.13 AANR-WC Photographer

2.4.13.1 Shall be appointed as required by the Public Relations Chairperson to take official photographs or videos for publication in the Canadian Nudist News, AANR Bulletin and any other print, film or internet publication.

2.4.13.2 The AANR-WC Photographer shall ensure that all individuals (or their parent or legal guardian in the case of minor children) identifiable in any photographs or video sign the appropriate photo release form.

2.4.13.3 Ensure that all photos and/or videos are secure and only used for AANR-WC purposes and publications. Distribution without AANR-WC approval is forbidden.

2.4.14 Website

2.4.14.1 Maintain the website directly, through a third-party webmaster or a combination.

2.4.14.2 Keep the WCANR website domain active with any hits forwarded to the AANR-WC website.

2.4.14.3 Keep the website up to date and accurate as directed by the AANR-WC Board.

2.4.15 Social Media

2.4.15.1 Optimize opportunities presented through social networking media such as X (formerly Twitter), Facebook, Instagram, Tik Tok, etc. to further promote social nudism.

2.4.15.2 Participate in the monthly AANR social media meetings and report to the AANR-WC Board as required.

2.4.16 Membership Marketing

2.4.16.1 To be written by the membership marketing chair and AANR-WC Board.

2.4.16.2 Participate in the monthly AANR membership marketing meetings and report to the AANR-WC Board as required.

3 OPERATIONS & PROCEDURES

This part of the manual speaks to the duties that need to be done and how they are done.

3.1 Membership

3.1.1 Clubs

3.1.1.1 Any group within the Region may apply for a club Charter through AANR and, if accepted by AANR, will become a member club of the Region. The Board shall assign an Inspection Officer to conduct an inspection of the applicant in accordance with the policies established by AANR and prepare a report to the Region as described in Section 5.

3.1.1.2 Any member club whose Charter is revoked by AANR shall immediately cease to be a member club of the Region. Any AANR members who are members of such a club shall immediately become members of the AANR-WC Direct Members Club.

3.1.1.3 All matters related to the establishment and operation of a Club shall be the sole responsibility of the Club. However, any Club operating in a manner contrary to the Policies and Procedures of the Region and AANR shall be subject to investigation and, if appropriate, sanctions by the Region and/or AANR as directed by the Board.

3.1.1.4 Clubs fall under one of three ownership descriptions:

3.1.1.4.1 Corporation – The Club is owned and operated by a company or group of people acting as one entity.

3.1.1.4.2 Cooperative - The Club is owned and operated by the club members. The club operates as a not-for-profit organization.

3.1.1.4.3 Proprietary - The Club is owned and operated by one or more owners as a for-profit business.

3.1.2 Direct Members Club

3.1.2.1 A Direct Members Club shall be formed and operated as provided in Article 3.02 of the Bylaws.

3.1.3 Individuals

3.1.3.1 AANR-WC welcomes all people willing to conform to its principles and standards, regardless of age, gender, marital status, religious beliefs, ethnic origin, or sexual orientation.

3.1.3.2 AANR-WC clubs may establish additional policies that apply to their club membership so long as those policies do not breach the spirit of Section 3.1.3.1.

3.1.4 Maintaining Membership Records

3.1.4.1 Records of members' personal information shall be maintained by the Membership Department of AANR. The President and such other Board Members or Trustees as

the President may designate may be given authority to obtain appropriate information on members from AANR.

- 3.1.4.2 No membership lists, mailing lists, mailing labels or similar records of membership within the Region shall be made available to any person or organization without the prior express consent of the Board.

3.1.5 Dues

- 3.1.5.1 Annual dues are to be paid to AANR either through a member's AANR-WC club dues process or directly to AANR by Direct Members.

- 3.1.5.2 Annual dues shall be set initially by the membership at an Annual General Meeting, but may be adjusted by the Board not more often than bi-annually and by an amount not greater than the lesser of \$2.00 per member or 20% of the dues at the time the adjustment is being made. Adjustments to AANR-WC dues made by the Board are to be ratified by the delegates at the next Annual General Meeting.

On July 30, 2010, there was a motion to increase AANR-WC annual dues from \$11.00 per member to \$13.00 per member, effective Jan 1, 2011.

- 3.1.5.3 Dues adjustments more than the greater of \$2.00 per member or 20% of the dues at the time of the adjustment may only be made with the consent of the membership at an Annual General Meeting.

- 3.1.5.4 Regional Life Membership may be obtained as part of the AANR Life Membership program (or any similar or replacement program offered by AANR) through application to AANR. The cost of the regional portion of the Life Membership shall be fifteen (15) times the regional annual dues in effect at the time the application for Life Membership is made.

- 3.1.5.5 Honorary Life Memberships may be awarded by the Region to deserving individuals for meritorious service to the Region. Such Honorary Life Memberships shall be in tribute only and shall not relieve the recipient of any obligations related to payment of dues.

- 3.1.5.6 Prorating of annual dues to address issues of members joining or resigning part way through a membership year shall be decisions made by the affiliated clubs or AANR. AANR-WC does not support prorating of membership dues and will not under any circumstance directly refund, rebate or otherwise offer a prorated regional membership.

- 3.1.5.7 One dollar from every regional membership will be directed into the Legal Reserve Fund, as per article 3.12.3.

- 3.1.5.8 Direct Members are responsible for payment of their membership through the AANR office. A handling fee as determined by AANR will be applied to the membership.

- 3.1.5.9 AANR life members must still pay AANR-WC dues unless they are AANR-WC life members as well.

3.2 Meetings

- 3.2.1 Annual General Meeting - Annual general meetings will be held in accordance with the directions contained in the Bylaws.
- 3.2.2 Board of Directors' Meetings - The Board shall meet and follow procedures as outlined in Section 2.3 of the AANR-WC Policy and Procedure Manual.
- 3.2.3 General Assembly Meeting Processes
 - 3.2.3.1 All meetings of the General Assembly or Board shall be conducted following the procedures contained in Robert's Rules of Order as amended from time to time. Should contentions arise, AANR-WC guidelines supersede Robert's Rules of Order.
 - 3.2.3.2 Agendas for meetings of the General Assembly shall be circulated in accordance with the Bylaws.
 - 3.2.3.3 All matters brought before the General Assembly for a vote shall be submitted to the chair of the meeting in writing on the form contained in Section 5 of this Manual and shall comply in all respects with the requirements contained in the Bylaws and this Manual regarding notice.
 - 3.2.3.4 Any individual member shall have the right to speak on any matter arising at a meeting of the General Assembly. The Chair shall be guided by Robert's Rules of Order and shall have the authority to establish procedures in the meeting governing order of speakers, speaking time allotted to each speaker and any other procedural matters required to conduct an orderly meeting.
 - 3.2.3.5 Matters brought before the General Assembly shall be decided following the voting procedures contained in the Bylaws.

3.3 Voting

- 3.3.1 Annual General Meeting
 - 3.3.1.1 Matters requiring the approval of the General Assembly may only be considered at an Annual General Meeting or Special Meetings of the membership convened in accordance with the Bylaws.
 - 3.3.1.2 Matters being considered by the General Assembly shall be decided by the voting processes contained in the Bylaws.
 - 3.3.1.3 The Board may bring to the General Assembly for a vote any matter not specified in the Bylaws. Notice of such matters must be provided to the General Assembly in accordance with the procedures contained in the Bylaws.
 - 3.3.1.4 Delegate proxies shall be permitted in accordance with the rules contained in the Bylaws.
- 3.3.2 AANR-WC Board of Directors' Meetings
 - 3.3.2.1 Use of proxies by officers or directors in any meeting of the Board of Directors is expressly forbidden.

- 3.3.2.2 Except as otherwise provided by the Canada Not for Profit Corporations Act, any member of the Board of Directors may make motions by mail (including email), and voting may be done by mail (including email) with no seconder required. The President shall establish such other rules and procedures as are necessary to ensure that business conducted by mail (including email) conforms in all other respects with the provisions of the Bylaws and this Manual.
- 3.3.2.3 All mailed (including emailed) motions must be approved for circulation by the President unless found to be out of order (i.e. inadequate wording or other deficiencies in the motion), in which case it shall be returned to the maker for clarification.
- 3.3.2.4 Approved motions submitted by mail (including email) shall be circulated by the President or Secretary with a ballot for voting. Ballots must be returned to the President within 30 days. If declared "urgent" by the President, ballots must be returned within 20 days. Late ballots will not be counted. Voting by email is permitted provided the voting procedure allows all members of the Board equal rights and privileges in the voting process.
- 3.3.2.5 A comment period of 15 days shall be allowed within the 30-day circulation period and comments shall be circulated immediately to all Board members for study before voting. On urgent motions, the comment period shall be 10 days.
- 3.3.2.6 Mail ballots (including email ballots) shall be settled in accordance with the Bylaws in the same manner as in-person votes.
- 3.3.2.7 Conducting business by email is only permitted in situations where the President has a reasonable belief that all members of the Board have access to their email services for a reasonable period of time during the time the vote is being conducted.
- 3.3.2.8 Email motions shall be forward to the President for approval and then circulated by the President to all of the Board simultaneously. The motion shall be submitted to the President in a format consistent with the form contained in Section 5 of this Manual.
- 3.3.2.9 A discussion period of 10 days shall be allowed for email motions. All comments shall be circulated immediately to all Board members for study before voting. The President may shorten the discussion period to 5 days, as long as no other Board Member objects. All discussion of the motion by email must be done in a manner such that all members of the Board receive the discussion emails simultaneously.
- 3.3.2.10 Amendments to email motions are permitted during the discussion period. A valid amendment motion, properly made, shall cause the discussion and voting time periods to be restarted. (Thus, it would make sense that a motion could be crafted during unofficial discussion – in order to minimize amendment needs).
- 3.3.2.11 Once the discussion period is concluded, the President will announce the commencement of the voting period. Email ballots shall be settled in accordance with the Bylaws in the same manner as in-person votes. Once sufficient votes have been cast to settle the vote or the time period for voting has expired, the President shall declare the motion passed, failed or any other disposition. Both the declaration date and the effective date (if approved) shall be noted.

3.3.2.12 The Secretary shall record and maintain copies of all motions, amendments, notice of maker, notice of seconder, voting details, declaration status and significant discussion.

3.3.2.13 Prior to the commencement of voting on a matter, the President or any two other Board members shall have the right to require that any motion submitted by mail or email be dealt with in a meeting of the Board. The meeting shall be conducted in accordance with the provisions of the Bylaws and this Manual.

3.4 Maintaining the Procedure Manual

3.4.1 Amending

3.4.1.1 The procedures contained in this Manual may be amended in any one of four ways:

3.4.1.1.1 by a simple majority vote (50% + one) of the delegates casting affirmative or negative votes at a delegate meeting, provided that a notice of motion has been circulated to the clubs in accordance with the Bylaws; or

3.4.1.1.2 by an affirmative vote of two thirds (2/3) of the delegates present at an Annual General Meeting and casting affirmative or negative votes if inadequate notice has been sent, or

3.4.1.1.3 by mail ballot of the Board (subject to ratification by the General Assembly), or

3.4.1.1.4 at a Board meeting provided there has been proper notification to the Board. Subject to ratification by the delegates at the next Annual General Meeting.

3.4.1.2 The Board may correct any accidental errors in spelling, punctuation, grammar or similar clerical matters and may make changes to the format or layout of the Manual without formal approval provided such corrections do not in any way impact on the interpretation, enforceability or intent of the matter covered by the corrections.

3.4.2 Upkeep

3.4.2.1 Approved changes to these procedures shall be entered into the master copy of this Manual by the Secretary as soon as reasonably possible after the changes are approved.

3.4.2.2 A revised copy of the Policy and Procedure Manual shall be distributed to each Board member and to the Certifying Officer of each club each time the content of the Manual is changed. The President, acting reasonably, shall determine if such a distribution is required when changes are made in accordance with Paragraph 3.4.1.2.

3.4.2.3 The Board shall make reasonable efforts to post a copy of the Manual (as amended from time to time) on any website maintained by the Region.

3.5 Canadian Nudist News

3.5.1 The Canadian Nudist News (CNN) is a newsletter prepared and circulated by the Region with the intent of keeping members informed on developments pertinent to the membership and the nudist movement generally. CNN can also be used as a vehicle to communicate notices

and other formal information to members when required by the Bylaws or this Manual provided the circulation of the newsletter complies with timelines required for such circulations.

- 3.5.2 CNN shall be published as required to meet the needs of the membership. Unless otherwise determined by the Board, reasonable attempts will be made to publish CNN more or less on a quarterly basis.
- 3.5.3 Advertising may be accepted for publication in the CNN to the extent that such advertising is consistent with the objectives of AANR-WC. Rates for advertising shall be established from time to time by the Board.
- 3.5.4 The CNN shall contain the following disclosure statement:

The editor shall reserve the right to determine whether material submitted for publication shall be printed, as well as the right to edit as needed, for space, clarity, punctuation, grammar, libel or personal attacks.

At the same time, the editor will not alter the motive, intent or direction of an article. Should a conflict arise, all reasonable efforts will be made to reach the writer. Submission does not guarantee publication. All submitted material must include the writer's name and contact information. Should the writer wish to have his name withheld or prefer to use a pseudonym, that request will be granted (and noted as such) so long as the editor has the writer's correct contact information. However, both the AANR-WC Board and the CNN Editorial Board would urge contributors to CNN to think seriously about using their real names as it enhances the credibility of both the writer and the publication itself. Anonymous submissions will not be considered for publication.

AANR-WC also promotes the use of full names and discourages the use of the first name/last initial style.

The opinions expressed in CNN are those of the writer and do not necessarily reflect the views of the AANR-WC Board or its members.

- 3.5.5 Contributors can request the AANR-WC Board to mediate any dispute between the contributor and the CNN editor.

3.6 Advertising

3.6.1 AANR-WC Advertising

The Board may approve the use of paid advertising on behalf of the Region at such times and in such manners as it deems appropriate to promote the objectives of AANR-WC.

3.6.2 Club Advertising Rebates

3.6.2.1 AANR-WC shall rebate 50% of original advertising costs of an affiliated Club up to a maximum of \$250.00 per club per year. Reimbursement shall be dependent upon receipt of copies of receipts or bills and a copy of the ad with the AANR-WC logo or mention of the Club's affiliation with AANR-WC or AANR. The costs of maintaining an internet website are specifically included in qualifying advertising costs provided the website complies with the other requirements for the rebate. Qualifying advertising includes, but is not limited to, website costs, Yellow Pages, print media, brochures, campground entrance signage and similar public material referencing AANR-WC or AANR.

3.6.2.2 In order for advertising to qualify for this rebate, there must be reference within the ad to identify The American Association for Nude Recreation-Western Canadian Region.

The AANR-WC abbreviation is acceptable in place of the full name for AANR-WC reimbursement requests.

3.6.2.3 This applies to both 100% AANR clubs and AANR optional clubs.

3.6.2.4 Rebates are calculated on the calendar year (Jan. 1 to Dec. 31). Documented reimbursement requests must be submitted by May 31 of the following year, or the reimbursement will not be processed.

3.6.2.5 AANR may offer additional rebates which are outlined in the AANR Governance Manual, and which could be in addition to any rebates offered by AANR-WC.

3.7 Supplies & Equipment

3.7.1 For AANR-WC - AANR-WC will reimburse directors and officers for eligible expenses as per the AANR-WC Bylaws 10.01

3.7.2 For Clubs - AANR-WC does not provide reimbursement to clubs for their supplies.

3.8 Legal Counsel

3.8.1 The Board may engage legal counsel to assist in dealing with any matter which shall be considered by the Board.

3.8.2 Legal counsel may advise the Board on matters being considered by the Board, but the Board shall not be bound by the advice provided by the legal counsel.

3.8.3 Use of legal counsel shall not absolve any Board member of their duties of care, honesty, due diligence and financial management responsibility.

3.8.4 The cost of such legal counsel to the Board shall be borne by AANR-WC.

3.8.5 AANR-WC may, but shall not be obligated to, provide legal counsel or financial assistance to a member or club to assist in resolving a matter under dispute arising directly from the actions of the member or club acting on behalf of AANR-WC.

3.8.6 Neither the Board nor AANR-WC shall provide or pay for legal counsel for any member club unless the matter under dispute arises directly from actions of the member or club acting on behalf of AANR-WC.

3.8.7 Nothing in this Section shall preclude the Board from advancing funds to members, clubs or others from the Legal Fund provided such advances are consistent with the purposes for which that fund was established.

3.9 Expenses

3.9.1 Travel

- 3.9.1.1 The President may authorize reimbursement for persons traveling on official AANR-WC business at the lower of the rate per kilometer established by the Board each year at the Outboard meeting or the actual cost of transportation used.
- 3.9.1.2 Unless prior approved in the budget, total travel expenditures for an individual may not exceed \$400.00 in any fiscal year. This reimbursement does not apply to newly elected or appointed persons attending the Inboard meeting.
- 3.9.1.3 Unless approved otherwise by the Board, the reimbursement rate for vehicular travel expenses will be that announced by the Canada Revenue Agency.
- 3.9.1.4 A travel honorarium will be paid to each AANR-WC Director and the AANR Trustee to offset traveling expenses incurred in attending the AANR-WC Annual General Meeting (in-person only) based on the AANR-WC per province honorarium in effect at the time. This includes the home province they reside in.
- 3.9.1.5 Effective March 15, 2022, the travel honorarium will be \$100.00 per province travelled including the home province. This includes the AANR-WC Board of Directors and the AANR trustee, in personal attendance only.
- 3.9.1.6 Discretionary traveling expenses authorized for the President during the current fiscal year may not exceed \$500.00 unless such additional expenses are previously approved in the Budget or by a vote of the Board.
- 3.9.1.7 The distance between Vancouver Island and the BC mainland is considered a fixed distance of 160 kilometers one way for any mileage calculations regardless of the ports used in travel.

3.9.2 Other Expenses

- 3.9.2.1 Expenses incurred by Board members on behalf of AANR-WC shall be reimbursed when supported by receipts and submitted to the Treasurer on a completed Reimbursement Request form. Subject to approval by the President and/or the Treasurer.
- 3.9.2.2 Expenses claimed must be incurred for the benefit of AANR-WC, be reasonable in the circumstances, and in the case of expenditures in excess of \$250.00, be previously approved in the annual budget or at the discretion of the Board.
- 3.9.2.3 The Canada Post box rental is considered a previously approved budget item.
- 3.9.2.4 Reimbursement of expenses shall be made by cheque or e-transfer issued by the Treasurer within a reasonable period after the expense reimbursement request is submitted.

3.10 Bob Campbell Scholarship Award

3.10.1 AANR-WC Scholarship Program

The objectives of the AANR-WC scholarship program are:

3.10.1.1 To assist qualifying youth in the Region defray the costs of completing their post-secondary education.

3.10.1.2 To provide a tangible contribution to the nudist community generally by encouraging the youth of that community to enhance their education; and

3.10.1.3 To promote the nudist lifestyle to the general public through a tangible example of public consciousness.

3.10.1.4 To assist adults with employment related career changing education costs (hobbies are excluded).

3.10.2 Scholarship Application

3.10.2.1 Application for scholarships shall be made following the procedures outlined in Section 5 – Form 5.1.15 of this Manual.

3.10.2.2 Application & Information package must include the application, membership verification and committee review.

3.10.2.3 The scholarship application form is also available on the AANR-WC website.

3.10.3 Scholarship Committee

3.10.3.1 Eligible applications received each year shall be evaluated by a committee comprised of the Scholarship Chair and two other AANR-WC members in accordance with the procedures included in Part 5 of this manual.

3.10.3.2 The Scholarship Committee shall meet as soon as possible and as often as necessary after a Scholarship Application is received to consider the applications and determine who, if anyone, shall receive a scholarship and the amount of each such scholarship. Meetings may be held in any manner approved for meetings of the Board.

3.10.3.3 The date, time and method for meeting shall be determined by the Committee Chair. The Committee Chair shall, at all times, choose a method of meeting which minimizes the cost of such a meeting to AANR-WC.

3.10.3.4 Eligibility to apply for scholarship and procedures for Notification of results and distribution of scholarships shall be as stated in the application material included in Part 5 of this Manual.

3.10.3.5 The scholarship committee will submit their recommendations to the AANR-WC Board for final approval. At the AANR-WC Board's discretion, scholarships can be funded as one award for the full amount, divided among multiple awards or award a full amount to each recipient.

3.11 AANR-WC Regional Library

3.11.1 AANR-WC shall maintain an archive of materials related to the formation, history and ongoing operations of the Region in such a manner and at such a location as may from time to time be established by the Board.

3.11.2 The Board may, from time to time, approve expenditures related to acquisition, storage or display of material related to the maintenance of a Regional Library.

3.11.3 The library is currently located at Green Haven Sun Club in Saskatchewan.

3.12 Funds

3.12.1 The General Fund shall constitute the operating funds of AANR-WC and into it shall be paid all membership fees and all such other income that is not specifically directed into some other fund.

3.12.2 The Legal Fund shall constitute funds set aside by the Board of Directors or designated by contributors specifically for use in the Legal Fund. The purpose of the Legal Fund shall be to assist members, clubs and third parties in the defense of legal actions relating to nudism, including both court and legislative actions. Disbursements from the Legal Fund must be approved by the Board of Directors.

3.12.3 One dollar per year from every AANR-WC membership is deposited into the legal reserve account as per 3.1.5.7 under dues.

3.12.4 The Youth Camp Fund shall constitute funds set aside by the Board of Directors or designated by contributors specifically for use in the Youth Camp Fund. The purpose of the Youth Camp Fund shall be to assist AANR-WC youth in attending camps or other nudist activities, in support of developing and hosting camps, or other similar youth-oriented matters. Disbursements from the Youth Camp Fund must be approved by the Board of Directors.

3.12.5 The Board may from time to time approve loans to clubs in accordance with the procedures detailed in Section 3.13.1.

3.12.6 AANR-WC has the option to make donations on an annual, or other, basis to organizations that espouse the values of AANR-WC.

3.13 Club Loans

3.13.1 Capital Loan Limit

3.13.1.1 To individual clubs - \$5,000 maximum with only one active loan at a time.

3.13.1.2 Overall limit at any time – total loans made by AANR-WC shall not exceed the total amount of cash on hand at the time of the application, less the amount of cash required to pay one year's budgeted expenses.

3.13.1.3 Only 100% AANR clubs qualify to apply for AANR-WC loans.

3.13.2 Term

3.13.2.1 Capital Loans – One year per \$1,000 loaned to a maximum term of five years with repayment in annual installments of \$1,000 due on May 1 of each year following the year the loan is advanced.

3.13.3 Interest - Loans shall bear no interest so long as they are not in default.

3.13.4 Security - At the discretion of the Board, any or all of the following may be used as security for the loan:

- 3.13.4.1 Personal Property Security Agreement (PPSA) registration of loan document
- 3.13.4.2 Caveat or lien on club property
- 3.13.4.3 Personal guarantee of club owner (proprietary clubs only)
- 3.13.4.4 Any costs of security registration will be added to the loan amount and must be repaid on the same terms as the principle.
- 3.13.5 Default Conditions
 - 3.13.5.1 Non –payment of installment when due
 - 3.13.5.2 Failure to maintain charter with AANR
 - 3.13.5.3 Breach of any terms of the loan agreement
- 3.13.6 Default Consequences – At the discretion of the Board, any of the following, in any combination:
 - 3.13.6.1 Demand for payment in full immediately
 - 3.13.6.2 Advancement of terms of repayment as determined by the Board
 - 3.13.6.3 Interest from the date of default at a rate determined by the Board
 - 3.13.6.4 Realization on securities held; and/or
 - 3.13.6.5 Civil action in small claims court for amount due plus costs including legal fees on a lawyer/client basis.

4. CONVENTION PROCEDURE

4.1 Definition

- 4.1.1 The term convention includes a full-scale weekend with scheduled meetings, sporting and social activities (full convention) compared to just the annual general meeting (AGM-only) with any social events the host club plans.

4.2 Honorarium

- 4.2.1 Effective 2016, AANR-WC will pay an honorarium to the host club of \$300.00 for an AGM-only or \$1,500.00 for a full convention to help offset club expenses of hosting the event.

4.3 Timing

- 4.3.1 The AANR-WC convention shall be held each year prior to the AANR National Convention. Traditionally, the convention has been held over the long weekend in August, but this date may be shifted to allow time to travel to the AANR convention or for any other reason as determined by the AANR-WC Board. It is noted in the AANR ruling documents that AANR requires regional conventions be completed prior to the AANR convention.

4.4 Committee or Individual Duties Related to Convention

Article 4.4 generally applies to full conventions only and not to AGM-only, but exceptions may occur. Additional reference in article 2.4.

4.4.1 AANR-WC Provides People or Committees to coordinate the following:

4.4.1.1 Convention and Facilities Chair - The Convention Chair oversees convention preparations on behalf of AANR-WC.

4.4.1.2 Press Coverage/ Public Relations person - The AANR-WC representative will take the lead on this function and will work cooperatively with the host club representative to encourage and assist with media coverage.

4.4.1.3 Registration Tags - Convention host clubs are encouraged to provide registration tags or other means of identification to all participants at the convention. The cost of such tags is to be borne by the host club.

4.4.1.4 AANR-WC Photographer - To take photos and/or videos for AANR-WC use provided photo consents are obtained.

4.4.2 Host Club Obligations

4.4.2.1 The Host Club shall be responsible for all matters covered by the Template Hosting Agreement contained in Section 5 of this Manual. This includes such other matters as shall be negotiated between the Host Club and the Board.

4.5 Awarding the Convention

4.5.1 Application

4.5.1.1 Clubs wishing to host a convention shall follow the procedures outlined in Section 5 of this Manual.

4.5.1.2 Clubs may apply to host a convention up to two years prior to the proposed convention date.

4.5.1.3 Applications must be completed and submitted on the appropriate bid form as per section 5.

4.5.2 Selecting/Awarding

4.5.2.1 Selection of the Host Club for the following year's convention shall be made by the membership from applications received at the Annual General Meeting or by the AANR-WC Board as soon as possible after the Annual General Meeting.

4.5.2.2 In the event that no applications to host are received from clubs deemed by the Board to be suitably equipped to host a convention, the Convention and Facilities Chair shall take such actions and make such inquiries as are necessary to identify a club willing to host a convention.

4.5.2.3 In the event that the Convention and Facilities Chair is unable to identify a club that is willing to host the next year's convention, the Board shall determine a suitable place

and time to hold the next Annual General Meeting and shall notify the General Assembly in accordance with the Bylaws and this Manual.

4.5.3 Contract

- 4.5.3.1 A contract between AANR-WC and the Host Club, generally in the form of the Template Hosting Contract contained in Section 5 of this Manual, shall be used to formalize the details of the arrangements between the parties.
- 4.5.3.2 Changes, if any, between the details contained in the Template Hosting Contract and the final contract between the parties shall be negotiated on behalf of AANR-WC by the Convention Committee Chair but shall not be binding until ratified by the Board.
- 4.5.3.3 The final Hosting Contract shall be executed on behalf of AANR-WC in accordance with the procedures specified elsewhere in this Manual.
- 4.5.3.4 No amendments to the executed Hosting Contract shall be binding upon AANR-WC unless made in writing and approved by the Board.
- 4.5.3.5 Separately defined contracts shall be used for full conventions or AGM-only as per section 5.

4.6 Preparations

- 4.6.1 The Convention Chair shall liaise with the Host Club and shall make such inspections and progress checks as are required to ensure that timelines, commitments and obligations contained in the Hosting Contract are being satisfied.

4.7 Registration

- 4.7.1 Grounds fees for all elected and attending AANR-WC Board members, executive and trustees, AANR guests of honor are typically waived by the host club. In the event that the Host club does not waive grounds fees, the Board of AANR-WC may approve reimbursement of a portion (or all) for these attendees.
- 4.7.2 Full convention registration fee shall be set by the Board each year at the earliest meeting after the Annual General Meeting that provides the Board sufficient time to consider the factors that may affect the fee, but in no case shall the fee be set any later than December 31 of the year prior to the Convention. The Convention registration fee doesn't apply to AGM-only events.
- 4.7.3 If the full convention registration fee has not been set by the Board prior to December of the year prior to the full Convention, the fee for the upcoming full convention shall be the same as the fee for the immediately past full convention.
- 4.7.4 Full convention registration fees collected by the host club are payable to AANR-WC.
- 4.7.5 Effective 2010, full convention registration fee was set at \$10.00 per adult with children under 18 free.

4.8 Events at Full Convention

4.8.1 Annual General Meeting is applicable to both full conventions and AGM-only events.

4.8.1.1 Voting at the Annual General Meeting shall be by delegates determined in accordance with the provisions of the Bylaws.

4.8.1.2 The AANR-WC President, or designated alternate should the AANR-WC President not be in attendance, shall have the sole discretion to determine the validity of any person asserting a claim to be an authorized delegate of a club.

4.8.2 Sports - applies to full conventions only and not to AGM-only events.

4.8.2.1 Host clubs shall offer such sports as their facilities allow and in which a suitable portion of the general membership expresses a desire to compete.

4.8.2.2 Rules for each sports competition shall be established by the host club but should adhere as closely as possible to the rules set down by the international governing body for the sport.

4.8.2.3 Scheduling of events shall be at the discretion of the host club. Every effort must be made to avoid scheduling any sporting events during the period of time allotted for the Annual General Meeting, Board meetings and the awards ceremony.

4.8.2.4 The appointment of judges, referees and other adjudicators of each competition shall be the responsibility of the host club.

4.8.2.5 Trophies and other recognition of individual or team success shall be the responsibility of the host club. AANR-WC may but is not obligated to provide annual trophies for any competition. Such annual trophies shall remain the property of AANR-WC. The cost of individual or team trophies will be reimbursed to the host club up to a set maximum as per the full convention contract.

4.8.2.6 Effective 2008, trophy reimbursement by AANR-WC is set at a maximum of \$300 per year.

4.8.2.7 The host club shall provide an appropriate time and place following the competitions to hold an awards ceremony.

4.8.3 Activities & Entertainment

4.8.3.1 The Host Club shall organize other activities and entertainment as it deems necessary and appropriate to enhance the experience of all attending the Convention.

4.8.3.2 Activities and entertainment provided by the Host Club must include activities and entertainment directed specifically towards youth. The type of activities and entertainment for youth shall be at the discretion of the Host Club but shall be of sufficient variety and style as is necessary to provide a positive experience for all youth anticipated to be in attendance. The cost of youth activities will be reimbursed to the host club up to a set maximum as per the full convention contract.

4.8.3.3 Subject to any regulatory or legal limitations that may exist, all activities and entertainment offered at the Convention shall be open to all those who register, including minor children of registrants. Nothing in Section 4.7.1 shall limit the Host

Club from enforcing any rules it has established related to attendance at the Convention.

4.8.4 Awards & Honors

4.8.4.1 AANR-WC Tom Dunn Man of the Year, Joan Skipper Woman of the Year and Family of the Year awards are considered for outstanding contributions in promoting and/or furthering nudism in AANR-WC.

4.8.4.1.1 Nominations made on the Honorary Award Nomination Form shall be submitted to an AANR-WC Board member prior to the Outboard meeting at convention.

4.8.4.1.2 Nominees must be members in good standing of AANR-WC.

4.8.4.1.3 Each club shall be allowed one nomination for each position per year.

4.8.4.1.4 The AANR-WC Board or awards committee will decide the winner of each award at the Outboard Meeting or prior to the awards ceremony.

4.8.4.1.5 The AANR-WC Board or awards committee has the option of not awarding any or all of these awards.

4.8.4.1.6 Recipients of any of these awards shall have their names inscribed on the permanent trophy associated with the award and shall be presented with a suitable keeper award if the recipient desires one.

4.8.4.2 AANR-WC Roger Hoffman Host Award - The Roger Hoffman Host Award shall be presented to a Club hosting a Full Convention. This award is not applicable to an AGM-only event.

4.8.4.3 Spirit Trophy - The spirit trophy is awarded annually to the Club exhibiting the strongest representation at a Full Convention as measured by a combination of the number of members in the club and the distance traveled to attend the convention. The club having the highest ratio resulting from the following formula will be awarded the Spirit Trophy. This award is not applicable to an AGM-only event.

$$\frac{\text{Number of Members in Attendance} \times \text{Total Mileage for Members in Attendance}}{\text{Total Members at December 31} \quad \text{Total Mileage if All Members Attended}}$$

4.9 Photography

4.9.1 AANR-WC permits video cameras for convention with the same permission requirements as in still photos in accordance with Section 1.2.

4.10 Annual General Meetings Only (No Convention Activities)

4.10.1 To be awarded following the same procedure as full conventions and only if no club is willing to host a full convention.

4.10.2 The host club will negotiate an AGM-only hosting contract with AANR-WC using the AGM template.

4.10.3 AANR-WC will participate in normally scheduled club activities rather than full convention activities. There will be no reimbursement to the host club for expenses unless agreed to in the AGM-only contract.

4.10.4 The full convention fee will not be collected for AGM-only.

4.10.5 Club ground fees for all elected AANR-WC Board members; the AANR trustee, any AANR representatives and any appointed AANR-WC Board members are typically waived by the host club. If the fees are not waived, reimbursement could be applicable as per Article 4.7.1.

4.10.6 Photography rules shall apply the same as full conventions.

4.10.7 Any awards and honors will follow the same guidelines as a full convention.

5. FORMS

5.1.1 Application to Host Convention or AGM-Only

5.1.2 AANR-WC AGM Contract / AANR-WC AGM Expectations

5.1.3 Convention Contract - Addendum A Sport Rules

5.1.4 Delegate Certification Credentials

5.1.5 Honorary Award Nomination

5.1.6 AGM Motion Form

5.1.7 AANR-WC Trophy Inventory

5.1.8 Oath for Elected Board of Directors

5.1.9 Club Loan Application

5.1.10 Installment Promissory Note

5.1.11 Club Minimum Standards Verification

5.1.12 Supplementary Minimum Standards Verification

5.1.13 Provisional Group Investigation

5.1.14 AANR / AANR-WC Photo Release

5.1.15 Bob Campbell Scholarship Award Application



AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

APPLICATION TO HOST AN AANR-WC CONVENTION / AGM-**ONLY**

TO: AANR-WC Board
Convention & Facilities Chairman

Date _____

The accuracy of the following statements, which are submitted in support of this application to host an AANR-WC convention, is certified by the undersigned.

Club Identification

Club Name

_____(_____)_____
Phone Number

Address

_____(_____)_____
Fax Number

Description of Grounds

Total area in acres

Area available for nude activities

Parking area

Type of screening, if any

Access to Public Transportation and Facilities

Indicate the approximate distance in kilometers [or miles] to the nearest:

Commercial airport

Bus depot

Gas station

Auto repair garage

Hotel or motel

Grocery store

Liquor store

Hospital

Meeting Areas

Indicate the dimensions of the indoor and outdoor areas reserved for AANR-WC business meetings.

Indoor area

Outdoor area

Recreational Facilities

Indicate the number, type, size, and construction of all recreational facilities such as swimming pool, volleyball court, children's playground, etc.



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Lodging Available to Visitors

Indicate the number for each type.

Private rooms/cabins _____

Rental trailers _____

Prepared tent sites _____

Trailer/camper spaces with _____

Water only _____

Electrical only _____

Water & electrical _____

No water or electrical _____

Snack Bar, Community Kitchen, and other Eating Facilities

Sanitary Facilities

Indicate the number of each type.

Showers

Hot _____

Cold _____

Lavatories (wash basins) _____

Dump Station

Yes _____

No _____

Toilets

Flush _____

Chemical _____

Outhouses _____

Club Policy (during convention) regarding:

a. Possession and/or consumption of alcoholic beverages _____

b. Smoking/cannabis _____

c. Being nude at social functions such as dances _____

Proposed Coverage by Press, Radio, and/or Television



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Fees

Proposed Ground Fees to be charged by the Host Club

_____ Daily Fee

_____ Full convention fee (Thursday noon through Monday 10:00 a.m.)

Proposed Camping Fees

Indicate the daily rate (or range of rates) for each type of accommodation.

_____ Private rooms/cabins

_____ Rental trailers

_____ Prepared tent sites

Trailer/camper spaces with

_____ Water only

_____ Electrical only

_____ Water & electrical

_____ No water or electrical

Additional Facilities to be completed prior to the Convention

Additional Remarks

Attach club brochures and additional sheets if necessary.

Submitting the Application

This application must be submitted to the Convention and Facilities Chairperson of the AANR-WC Board at least 30 days prior to the current year's Convention / AGM.

A performance bond of two hundred and fifty dollars (\$250.00) cash or security must be submitted with this application.

This bond shall be refunded on the last day of Convention / AGM, upon performance by the Host Club of all its responsibilities under this contract. The posted security shall be forfeited if the Host Club fails to perform, for any cause other than an Act of God, any or all of its obligations as defined by this contract."

Unsuccessful applicants will have their bond returned as soon as the Convention / AGM is awarded.

_____ Print name of person who prepared this application

_____ Position

(_____) _____ Direct phone number

_____ Signature

_____ Date



AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

AANR-WC AGM CONTRACT

WHEREAS The American Association for Nude Recreation - Western Canadian Region (AANR-WC) desires to hold its _____ [insert year] AGM at _____ [insert Host Club] and

WHEREAS _____ [insert Host Club] would like to host the American Association for Nude Recreation - Western Canadian Region and its members as guests for the purpose of holding their AGM,

THIS CONTRACT is made between:

_____ [insert Host Club name and address]
(hereafter referred to as the "Host Club")

AND: The American Association for Nude Recreation - Western Canadian Region
PO Box 1113, Postal Station M,
Calgary, AB, T2P 2K9
(hereafter referred to as "AANR-WC")

Agreed upon this ___ day of _____.

1. AGM PERIOD

The AGM period shall commence at 12:00 noon on _____ [insert date], and shall terminate at 10:00 am on Monday, _____ [insert date].

2. AGM COMMITTEE

As this is an AGM rather than a convention, the host club committee is not required to plan and coordinate events. AANR-WC will follow the regular social calendar that the host club prepares for the weekend. AANR-WC does require scheduled times for the regional meetings as follows:

Outboard meeting: _____ [insert time and date] 2-hour time estimate; location to be confirmed.

AGM: _____ [insert time and date] 2-hour time estimate; location to be confirmed.

Inboard meeting: _____ [insert time and date] 2-hour time estimate; location to be confirmed.

3. ADMITTANCE AND REGISTRATION

1. The following shall be admitted to the grounds of the Host Club during the contract period:
 - a. All persons holding a current membership in the American Association for Nude Recreation AANR-WC and their minor children. Exceptions are those who have been expelled from the Host Club following proper and complete AANR procedures. A list of the names of all excluded persons shall be provided to AANR-WC at the time of signing of this contract. In the event of persons being expelled from the Host Club after the contract signing, the Host Club shall specifically notify AANR-WC of their



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- names within two weeks. Also, all persons listed on the AANR caution List will be excluded from the Host Club grounds.
- b. Members of other nudist organizations - persons identified as current members of other nudist organizations, and their minor children.
 - c. Invited guests of the Host Club and AANR-WC, including potential members and former members and their minor children.
2. Representatives of the news media shall be admitted. The host club will permit media on the grounds only with prior approval of the host club board of directors and while escorted by a host club board member at all times. [to be confirmed and adjusted as required]

REMOVAL OF REGISTERED ATTENDEES

1. The Host Club reserves the right to remove any person whose conduct is disruptive. The Host Club should attempt to involve the AANR-WC President, should such a circumstance arise.
2. Any person taking unauthorized photographs or visual recordings shall be removed from the Host Club's grounds.
3. In all situations of admittance and removal of persons from the Host Club's grounds, the Host Club shall maintain sole authority, providing they have complied with section 4.1 above.

5. PHOTOGRAPHY

1. One official authorized host club photographer and one official AANR-WC photographer will be permitted, but they must follow guideline that all photos taken have prior written consent. The photographers will be verbally identified by both the host club and AANR-WC.
2. All photography or other visual recording of minors shall only be made with the prior written consent of his/her parent/guardian.
3. In the case of a controversy regarding pictures or other visual recordings taken or alleged to have been taken, the film or other methods of recording shall be reviewed by the host club and AANR-WC, who will make a decision regarding its disposition. Neither the host club nor AANR-WC can be held responsible for any pictures or visual recordings taken for review.

6. PUBLICITY

1. AANR-WC does not expect the host club to promote the AGM weekend to the media. However, the host club can do so at their discretion.
2. Any media that is allowed on the host club grounds shall be escorted by a member of the host club at all times. Written consent must be obtained by the media for any pictures or interviews.
3. The host club will make an announcement prior to the media being allowed on the grounds. PA announcement is preferable.



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7. FACILITIES TO BE PROVIDED BY THE HOST CLUB

1. Facilities to be provided without charge are:
 - a. Entrance to and exit from the club grounds to the nearest surfaced road, surfaced road to be construed as one maintained and used by the general public.
 - b. Ample space to conduct all the AANR-WC business meetings with alternate indoor area to be used if required (IE: inclement weather).
 - c. A head table and sufficient chairs for the officials and delegates at each AANR-WC meeting.
 - d. First Aid supplies for the treatment of minor injuries shall be at a clearly marked and accessible location on the grounds.
 - e. Showers, wash basins and toilets shall be provided in sufficient quantities to accommodate expected attendance.
 - f. Ability for AANR-WC to provide teleconference service (phone audio only) during the AGM at the sole discretion of AANR-WC. Teleconference fees to be paid by AANR-WC.
 - g. Visitor gate code for the contract period to be provided to the AANR-WC board of directors.
2. Other Facilities:
 - a. When possible, the Host Club shall provide a Public Address System for use at the business meetings and for any other purposes as required.
 - b. Grounds Fees: The daily grounds fees charged by the Host Club shall not exceed the normal fees already advertised.
 - c. Meals: The Host Club can offer meals during the contract period at their discretion. Costs for such meals are to be clearly advertised.
 - d. Camping: The Host Club shall provide space for campers, trailers, and tents for all persons requesting it at the normal club rates.

8. SPORTS

1. The Host Club is encouraged to schedule sporting events during the AGM contract period but is not obligated to do so.
2. AANR-WC will not provide any sporting event awards for an AGM.

9. TEENS AND CHILDRENS PROGRAMS

The Host Club is encouraged to provide suitable activities for teens and children but is not obligated to do so. AANR-WC shall reimburse all reasonable expenses, up to \$200.00 for each of the two programs.

10. CIRCULATION OF RATES, MAPS AND OTHER INFORMATION

The Host Club shall provide AGM information on their website with all regular fees shown.



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11. ALCHOLIC BEVERAGES and LEGAL MARIJUANA

Rules in regard to alcoholic beverages and marijuana are the responsibility of the Host Club. These rules should be clearly posted.

12. SCHEDULING OF AANR-WC ACTIVITIES AND BUSINESS MEETINGS

1. AANR-WC shall schedule all AANR-WC business meetings. The official AANR-WC events are the Outboard meeting (Saturday evening); the General Assembly on Sunday morning (resume in the afternoon if required) and the Inboard meeting Sunday afternoon. As well there may, from time to time, be Special Meetings and/or Presentations to be scheduled. The preferred times of these meetings shall be provided by AANR-WC to the Host Club prior to the start of the AGM. AANR-WC and the host club will work together to make scheduled meeting times mutually acceptable to both parties.

2. The AANR-WC business meetings shall have precedence over any other activity schedules.

13. POSTING OF SOCIAL AND SPORTING EVENTS AND BUSINESS MEETINGS:

A list of all activities, including business meetings, social and sporting events shall be posted in a prominent place by the Host Club.

14. PERFORMANCE BOND

The Host Club shall furnish AANR-WC with cash or security in the amount of two hundred and fifty dollars (\$250.00), which shall be refunded on the last day of the AGM contract period, upon performance by the Host Club of all its responsibilities under this contract. The bond must be submitted upon execution of this contract. The posted security shall be forfeited if the Host Club fails to perform, for any cause other than

- a. an Act of God,
- b. Governmental Laws, including the interpretation of such laws by Government Agents

This includes any pandemic restrictions or regulations imposed by Government agencies.

- c. Failure of AANR-WC to fulfill any or all of its obligations as defined in this contract.

15. SETTLING OF ACCOUNTS AND PREPAYMENTS

1. Neither party shall be required to make advance payments of any fees or charges except by prior written agreement. All fees and charges remaining due to either party shall be paid in full within thirty (30) days of the close of the AGM.

2. AANR-WC agrees to pay the host club \$300.00 to help cover expenses incurred by the host club.



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16. ADMINISTRATION OF CONTRACT DURING THE AGM

The terms of the contract shall be administered by the ranking AANR-WC officers and the Host Club board on the premises during the contract period. If agreement cannot be reached, all disputes of this contract shall be decided by the Club Representatives, which shall assemble at any time during the AGM period for this purpose.

17. AMENDMENTS

This contract may be amended by joint written agreement of the Host Club and the AANR-WC Board.

18. NO REPRESENTATIONS OR WARRANTIES

There are no representations or warranties, guarantees or agreements other than those contained herein.

<p>For Host Club [insert Host Club name]</p> <hr style="border: 1px solid black;"/> <p>Per: _____</p> <p>Title _____</p> <p>Per: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>For AANR-WC American Association for Nude Recreation – Western Canadian Region Inc.</p> <p>Per: _____</p> <p>Title _____</p> <p>Per: _____</p> <p>Title: _____</p> <p>Date: _____</p>
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AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

AANR-WC AGM Expectations

The primary purpose of the AANR-WC AGM is to conduct the annual business of the region that requires the membership approval through the delegate votes. Delegate voting numbers are based on 1 vote per club and 1 vote for every 25 club members or portion thereof. The delegates represent the membership. Associate members get one vote for every 25 associates. Any associate can carry one vote, to a maximum of 10 votes. Associate members must be in attendance to vote.

Under the 2014 federal not-for-profit bylaws, the AANR-WC board consists of a maximum of 10 elected directors who then appoint the officers from within the directors. The length of all terms is 2 years with all directors being elected and officers appointed in even-numbered years.

AANR also elects their board and trustees in the even numbered years for two-year terms. AANR-WC has one trustee that sits on the AANR board. The AANR-WC trustee is included in all the regional board meetings and e-mail correspondence but does not have a vote.

Based on the last few years, attendance at an AGM is generally the board members (10 max) + the AANR-WC trustee (1) + an additional 5-10 members for upwards of 20. However, total attendance of 10-15 is typical.

AANR-WC would have the following expectations from the host club (landed or non-landed) for a regional AGM rather than a full convention. AANR-WC will provide \$300 to the host club for providing the AGM location.

1. Suitable location to hold the required meetings with consideration for inclement weather.

A public address system is desired but not mandatory.

AANR-WC AGMs are normally held on the August long weekend to provide an additional travel day. AANR requests that our AGM be completed prior to the AANR convention held the second week of August.

- a) Outboard meeting

Last board meeting prior to the AGM

Open to all members wishing to attend

Typically, 1-2 hours long

Should be held the day before the AGM (typically in the evening)

- b) AGM

Annual general meeting of the regional members

Voting is only done by the delegates

Board members do not have a vote unless they are a delegate



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Main topic of discussion each year is the annual budget and any programs that require budgetary funding.

Board directors elected in even numbered years for 2-year terms

Typically, 2-3 hours long

c) Inboard meeting

First board meeting after the AGM

Open to all members wishing to attend

Officers are selected from the directors elected (even numbered years)

The various committee chairs are selected

Typically, 1-2 hours long

Should be held prior to the end of the weekend (usually held in the afternoon of the AGM-Day)

2020 proposed dates would be Sat, August 1 through Monday, August 3

-Outboard meeting Saturday August 1 late afternoon or early evening

-AGM Sunday August 2 at 10 am

-Inboard meeting Sunday August 2 late afternoon or early evening

A full convention normally has an Awards program that goes on Sunday evening – usually in conjunction with a host club directed social activity. In cases with a less robust plan of events such as an AGM only, the Awards program might not happen.

Meeting days and times are flexible so as not to interfere with normal club activities but should be confirmed at least 70 days in advance to allow circulation in the spring edition of the CNN. This edition of the CNN must be sent to the membership a minimum of 60 days prior to the AGM.

2. No additional events required. We would participate in any weekend events normally scheduled by the club.
3. Meals can be bring-your-own, to simple menus like barbecued hamburgers for a fee.
4. On-site accommodation is not mandatory. Some AANR-WC board members may have a trailer or motor home and request power (and possibly water/sewer connections). A list of local accommodations will help the others find weekend lodging.
5. Clear directions on locating the club that can be included in the spring CNN.



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6. AANR-WC and AANR want to promote the AGM both prior to and after the event. An early commitment to hosting the AGM provides more promotion time through the winter edition of the CNN and Bulletin.

A post AGM article complete with pictures will be included in the next CNN and the October Bulletin. Pictures require a signed consent form by all individuals included in the picture. This provides free advertising for the host club.

7. The AANR-WC board is on the grounds for 3 days and willing to meet / discuss any issues the club or members have. We are open to ideas on promoting AANR/AANR-WC and potential new board members.

8. The AGM contract should specify if (and the amounts) that the host club will be charging for daily grounds fees / camping fees / accommodations / etc. to the AANR-WC board members attending.



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ADDENDUM A

SPORTS RULES FOR AMERICAN ASSOCIATION FOR NUDE RECREATION - WESTERN CANADIAN REGION INC. -- SCHEDULING

1. All entries must be filed prior to the deadline. The deadline is to be set by Host Club, but not to be before 10:00 am local time on the Saturday of the convention period. Entrants do not have to be present to sign up.
2. Types of Play-offs:
Two through five entries - round robin, followed by single elimination playoff of the top four teams
Seven through ten entries - double elimination
Eleven or more entries - single elimination

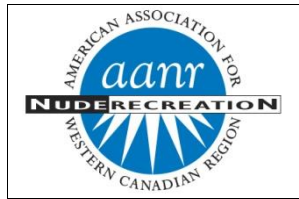
A. SPECIFIC SPORTS RULES

1. Volleyball- The current rules of the Canadian Volleyball Association shall prevail unless specifically changed herein.
 - a) In order for a club to enter a team in AANR-WC competition, it will be necessary for that team to start, and continue with more than 50% of the playing team as registered members of that club. A minimum of two (2) females must be played at all times.
 - b) Anyone not on an assigned team may go into the player's pool. Players in this pool are to be chosen by teams unable to field a full team. If all teams are complete, a pool team may be made up to bring the total team entries to five (5). After the round robin event, the sports committee chairperson shall select the two best club teams on the basis of their play in the round robin and have these two teams play off for the championship.
 - c) No person registered on a competing team may substitute on any other team in the same event.
2. Horseshoes
3. Table Tennis
4. Badminton
5. Shuffleboard
6. Cribbage

The current rules of play of the pertaining Association shall prevail for horseshoes, table tennis, badminton, and shuffleboard.

B. PARTICIPATION

1. AANR-WC non-members may participate in sporting events but are not entitled to AANR-WC trophies or awards. In the event that a non-AANR-WC team wins a competition, the best two AANR-WC teams will have a special playoff for the AANR-WC award.



AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

DELEGATE CERTIFICATION CREDENTIALS

Name of Club _____ No. of votes _____
(see calculation below)

List your club's delegates and alternates:

DELEGATES	ALTERNATES

(If necessary, one delegate more than one votes)

List other AANR-WC clubs whose delegation will carry your votes if representatives from your club cannot attend.

Club 1. _____ Club 2. _____

Indicate the method of selecting delegates used by your club:

1. () Delegates were selected by the membership of this club in a general meeting held on _____
(date)
2. () Delegates were appointed by the Executive officers of this club in a meeting held on _____
(date)

I, the undersigned, hereby certify that the above-named delegates and alternate delegates have been duly selected as stated above.

Signed: _____ Date: _____
(Club Certifying Officer or President)

Distribution and Mailing Instructions:

Fill in all spaces applicable to certification of your club's delegate(s) and alternate delegate(s). Make copies of the original and distribute as follows:

- Original and one copy to AANR-WC Secretary.
- One copy to each club delegate to carry with them to convention.
- One copy to club files.

To determine votes:

Count registered AANR members as of December 31 of previous year. Your club is entitled to two votes for the first 25 members and one vote for each additional 25 members.

Number of Members	Votes	Number of Members	Votes
25 or less	2	151 - 175	8
26 - 50	3	176 - 200	9
51 - 75	4	201 - 225	10
76 - 100	5	226 - 250	11
101 - 125	6	251 - 275	12
126 - 150	7	276 - 300	13



**AMERICAN ASSOCIATION FOR NUDE RECREATION
WESTERN CANADIAN REGION**

HONORARY AWARD NOMINATION FORM

- Check appropriate category:
- Tom Dunn Man of the Year
 - Joan Skipper Woman of the Year
 - Family of the Year
 - AANR-WC Hall Fame

Name of Nominee: _____

Nominee's contribution to nudism and the AANR-WC (reason for nomination):

Nominated by: _____

Telephone No: _____

Email: _____

Date: _____



AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

DATE	yyyy/mm/dd	AANR-WC MOTION #	
TIME:	a.m. () p.m. ()	AMENDMENT (letter)	
MEETING:	OUTBOARD () INBOARD ()	GENERAL ASSEMBLY, DAY 1 () OTHER ()	
(Please print legibly)	I move		
MAKER		SECONDER	
DECISION:	Passed ()	Failed ()	Referred ()
ACTION:	Amend By Laws ()	Amend Procedure Manual ()	Other

DATE	yyyy/mm/dd	AANR-WC MOTION #	
TIME:	a.m. () p.m. ()	AMENDMENT (letter)	
MEETING:	OUTBOARD () INBOARD ()	GENERAL ASSEMBLY, DAY 1 () OTHER ()	
(Please print legibly)	I move		
MAKER		SECONDER	
DECISION:	Passed ()	Failed ()	Referred ()
ACTION:	Amend By Laws ()	Amend Procedure Manual ()	Other



AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

AANR-WC TROPHY INVENTORY

This inventory is to be taken at the conclusion of the convention each year. The information will make it easier to get the trophies to the next convention.

DATE: _____

Trophy	Awarded to Club	Location and Individual Responsible	Contact #
Spirit (Donated by Helios)			
Family of the Year (Charlie Roy Memorial)			
Hall of Fame (Donated by Joan & Ernie Detwiller)			
Man of the Year (Tom Dunn Award)			
Roger Hoffman Host Award (Donated by Prairie Suns)			
Volleyball 2 - Donated by Crocus Grove 1991			
Woman of the Year (Joan Skipper Award)			
Volleyball 1 - Alisdair Trophy 1957 - 1990	Retired 1990	AANR-WC Library	
Talent	Retired 1995	AANR-WC Library	



AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

Oath for Elected Board of Directors

I (state your name and remain silent) do solemnly promise and swear to support, defend and protect the ruling documents of the Association.

I further promise to perform the duties and assume the responsibilities of my office with courage and integrity.

I will do everything necessary and proper to represent my constituency with objectivity and to the best of my ability, ever keeping in mind that the best interests of the majority is paramount.

I take this oath without reservation or purpose of secret evasion.

If you subscribe to the foregoing, you will say "I do".

Congratulations, you are now formally installed in office.



**AMERICAN ASSOCIATION FOR NUDE RECREATION
WESTERN CANADIAN REGION**

CLUB LOAN APPLICATION

Club Name _____

We are applying to the **American Association for Nude Recreation – Western Canadian Region, Inc.** for a loan in the amount of \$ _____ with terms of _____ Years / or _____ Months.

We are applying for this loan as _____ Proprietary Owner _____ Corporation Club
_____ Cooperative Club

We intend to use the money for:

We require a copy of the minutes of the club meeting regarding the loan application.

President: _____ Email: _____

Vice President: _____ Email: _____

Secretary: _____ Email: _____

Treasurer: _____ Email: _____

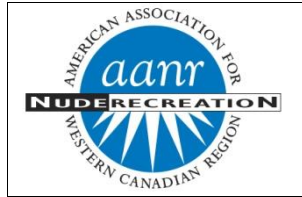
Physical Address: _____

City: _____ Province: _____ P/C: _____

Mailing Address: _____

(if different from above)

Telephone: _____ Fax: _____



**AMERICAN ASSOCIATION FOR NUDE RECREATION
WESTERN CANADIAN REGION**

To: American Association for Nude Recreation – Western Canadian Region

The above statements are submitted for the purpose of obtaining a interest free loan and are certified to be true, complete and correct. Applicant(s) expressly authorizes AANR-WC to make inquires of others concerning the forgoing information. Any person named herein is expressly authorized to furnish AANC-WC with information in connection with this application. This application shall remain the property of AANR-WC. Information provided herein will be held in strictest confidence.

_____ Date: _____
(Signature of Principal)

_____ Date: _____
(Signature of President)

_____ Date: _____
(Signature of Vice President)

_____ Date: _____
(Signature of Secretary/Treasurer)



AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

INSTALLMENT PROMISSORY NOTE

This *Promissory Note* is entered into this ____ day of _____, 20__ between the American Association for Nude Recreation - Western Canadian Region, hereinafter referred to as “AANR-WC”, and _____, an AANR-WC 100% affiliated club, hereinafter referred to as “Club”.

Article 1 Preliminary Statements

- 1.1. This *Promissory Note* is in consideration for the Club being a recipient of the loan which is awarded by AANR-WC for the purposes of aiding club improvements.

Article 2 Promise to Pay

NOW, THEREFORE, in consideration of the mutual promises and conditions contained in this *Promissory Note*, for value received, the Club promises to pay to the order of AANR-WC the sum of _____ (\$_____) upon the following terms and conditions:

- 2.1. Place of Payment. All payments shall be made to AANR-WC and delivered by cheque or certified funds to **American Association for Nude Recreation - Western Canadian Region, P.O. Box 1113, Station M, Calgary, Alberta T2P 2K9** or such other address designated by AANR-WC.
- 2.2. Payment. The amount shall be payable in annual installments of no less than One Thousand Dollars (\$1,000.00) on the first day of April each year beginning in 20__ and continuing each April 1st until paid in full. There shall be no accruing interest so long as the Club remains in compliance with the terms and conditions of this *Promissory Note*.
- 2.3. Prepayment. Club may prepay any additional amount without penalty. Any partial additional prepayment will not excuse any later scheduled payment, until the entire balance of principal is paid in full.

Article 3 Default

- 3.1. Events of Default. In the event the Club fails to make any payment due under this *Promissory Note* when such payment is due or fails to perform any condition or obligation under this *Promissory Note*, the *Promissory Note* shall be in Default. The Club shall, within ten (10) days, cure any occurrence of default under this *Promissory Note*.
- 3.2. Remedies. Upon any occurrence of Default, and after AANR-WC has provided written notice to Club and an opportunity to cure such Default, within ten (10) days, AANR-WC may at its option do any one or more of the following:
 - 3.2.1. Acceleration. AANR-WC may make all or any part of the amount owing under this *Promissory Note* immediately due.



AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

- 3.2.2. Enforcement. AANR-WC shall have the right to pursue any and all legal or equitable remedies available under the laws of Canada.
- 3.2.3. Waiver. No delay or omission on the part of AANR-WC in the exercise of any right or remedy shall operate as a waiver and no single or partial exercise by the holder of any right or remedy shall preclude other or further exercise of any other right or remedy.
- 3.3. Attorney's Fees. In the event a complaint, lawsuit, administrative or other enforcement action is brought by either party to enforce the terms of this *Promissory Note*, the prevailing party shall be entitled to recover all costs incurred, including reasonable attorney's fees.

Article 4 General Provisions

- 4.1. Notices. Any Notice required to be given by either party to the other under the provisions of this *Promissory Note* or under applicable law shall be sufficient if given by certified or registered mail, return receipt requested, addressed to the parties as follows:

Club	American Assoc. For Nude Recreation
_____	Western Canadian Region
_____	P.O. Box 1113, Station M,
_____	Calgary, Alberta
_____	T2P 2K9

or to such other address as either party may have last specified by prior written notice to the other.

- 4.2. Law Governing. The laws of Canada shall govern the validity, performance and enforcement of this *Promissory Note* and this *Promissory Note* shall be construed in accordance therewith. The Court of Alberta shall retain original jurisdiction over the parties and subject matter to resolve any dispute arising from this *Promissory Note*.
- 4.3. Severability. The provisions of this *Promissory Note* are severable. If any term, covenant or condition of this *Promissory Note* is held to be invalid or unenforceable, the remaining terms and conditions of this *Promissory Note* shall not be affected and shall be enforceable to the fullest extent permitted by Canadian law.
- 4.4. Headings. The headings, titles, and subtitles in this *Promissory Note* have been inserted solely for convenient reference and shall be ignored in its construction.
- 4.5. Time of Essence. Time is of the essence, but no delay or failure of either party to exercise any right or to insist upon strict compliance with the terms of this *Promissory Note* shall constitute a waiver of any right.
- 4.6. Binding Effect. This *Promissory Note* shall be binding upon the heirs, personal representatives, legal representatives, purchasers, successors and assigns of the Club and shall inure to the benefit of AANR-WC.
- 4.7. 100 Percent Affiliation The Club shall continue to hold a 100% Club Contract with AANR-WC for a continuous, minimum period of five (5) years after receiving these funds. A failure to maintain this affiliation will be considered a Default of this *Installment Promissory Note*.



**AMERICAN ASSOCIATION FOR NUDE RECREATION
WESTERN CANADIAN REGION**

**Article 5
Security**

5.1. Security. Club hereby provides AANR-WC an equitable lien against the Club real property, and all personal property up to the balance of the unpaid amount of this *Promissory Note*.

IN WITNESS WHEREOF, the parties have executed this *Promissory Note* on the ____ day of _____, 20____

_____(Club)

By: _____

PROVINCE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public, in and for said County and Province, personally appeared _____ who acknowledged the execution of this *Promissory Note* and who having been duly sworn, stated this to be his free and voluntary act and deed for the uses and purposes therein expressed.

WITNESS my hand and notarial seal this ____ day of _____, 20__

My Commission Expires:

Signature: _____

Printed: _____

Residing in _____ County



AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

CLUB MINIMUM STANDARDS VERIFICATION FORM

(This form must be completed during an In-Person visit by the Investigating Officer)

Name of Investigating Officer: _____ Date: _____

Name of Prospective Club _____

		Yes	No	Comments
1.	Does a manager live on site?			
2.	Is the manager or his representative(s) on site at all times guests are on the facilities?			
3.	Does the club appear to provide a friendly welcome to nudist visitors?			
4.	Is the nude area screened from public view?			
5.	Are sanitary facilities clean and appropriately stocked with soap, paper towels and toilet paper?			
6.	Do the sanitary facilities include at least one hot shower?			
7.	Is potable drinking water available in appropriate volumes and is it easily accessible? (portable containers are acceptable.			
8.	Are the recreation facilities clear, in good repair and free of refuse?			
9.	Are the building areas clear in good repair and free of refuse?			
10.	Is an entrance road established and maintained to a reasonable standard?			
11.	Are there one or more cleared sunning areas available?			
12.	Are the sunning areas clean, appropriately maintained and appropriately landscaped (grass, ability to create privacy areas etc)?			
13.	Are there one or more cleared areas for camping/RV?			
14.	Are the camping/RV areas clean, appropriately maintained and appropriately landscaped (grass, ability to create privacy areas etc)?			



AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

15.	Are the camping/RV areas serviced? Electric hookups: number___ amps ___ Water hookups: Separate for each site: ___ Shared: _____ Sewage hookups: at site: _____ Dump station: _____			
16.	Are rental units available? How many? _____			
17.	Are the rental units clean and well maintained?			
18.	Are linens supplied with the rental units?			
19.	Are all valid permits and licenses as required by law displayed prominently? *			
20.	Are toilets/sanitary facilities, pools, hot tubs and kitchens adequate to meet local health requirements? *			
21.	Does the club have a pool? *			
22.	Is it clean and well maintained with at least minimal lifesaving equipment?			
23.	Does the club have a hot tub/sauna? *			
24.	Is it clean and well maintained with at least minimal lifesaving equipment?			
25.	Does the club have a lake/river or other natural water site? *			
26.	Is it clean and well maintained with at least minimal lifesaving equipment?			

MANAGEMENT CERTIFICATION

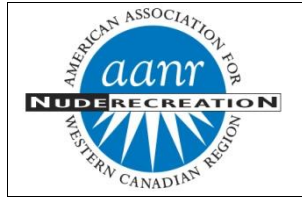
* I certify that these items meet all minimum administrative and government requirements and that all inspections, testing and other compliance actions have been taken to maintain the validity of licenses, permits and similar regulatory and administrative requirements of the local governing municipality and the province.

Name: _____

Position: _____

Signature: _____

Date: _____



**AMERICAN ASSOCIATION FOR NUDE RECREATION
WESTERN CANADIAN REGION**

SUPPLEMENTARY MINIMUM STANDARDS VERIFICATION FORM

(This form must be completed during an In-Person visit by the Investigating Officer)

Name of Investigating Officer: _____ Date: _____

Name of Prospective Club _____

This form needs only be completed in situations where the club operates a mixed-use facility in the form of segregated nudist and textile facilities or similar differing uses within the same overall operation. The observations and comments provided are a subjective assessment by the Investigating Officer of the impact (if any) that the mixed use has on the overall operation of the facility.

Is the club a mixed-use facility? _____ If no, go to the Certification of Inspector section.

Describe the nature of the mixed-use operation: _____

Does the mixed-use operation have any negative impact on the nudist facilities? (Describe with photographs if possible) _____

Describe any impact (if any) the mixed-use facility had on your ability to enjoy the nudist experience while you were conducting your inspection. _____

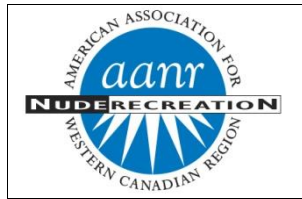
Do you believe the presence of a mixed-use facility would detract in any way from an individual's ability to feel a positive nudist experience at the club? _____

CERTIFICATION OF INSPECTOR

Based on the results of my investigation of the above noted club, I suggest that it be recommended / not recommended (strike out the appropriate words) for consideration for a Charter.

Signature

Date



**AMERICAN ASSOCIATION FOR NUDE RECREATION
WESTERN CANADIAN REGION**

**PROVISIONAL GROUP INVESTIGATION FORM
EXISTING CLUB STANDARDS COMPLIANCE FORM**

Name of Investigating Officer: _____ Date: _____

Method: In Person: _____ By Phone: _____ By Correspondence: _____

Name of Prospective Club: _____

Mailing Address: Telephone: _____

City: _____ Prov: _____ P/C: _____

Type of Club:

Landed

<input type="checkbox"/>
<input type="checkbox"/>

Non-Landed

Proprietary

<input type="checkbox"/>
<input type="checkbox"/>

Cooperative/Corporation

Number of Active Members: _____

AANR Registered: _____ Non-Registered: _____ Total: _____

Would all club members be required to join AANR if the club was Chartered? _____

Description of club grounds and facilities (attached pictures of facilities if permitted)

Additional information and observations of Investigating Officer (attach pictures if permitted)

❖ For Landed Clubs, a **Minimum Standards Verification Form** must accompany this form.



AMERICAN ASSOCIATION FOR NUDE RECREATION
 1703 North Main Street, Suite E Kissimmee, FL 34744-3396

PHOTO RELEASE FORM

Please initial applicable media in the appropriate column beside your signature.

The person/persons listed below do grant permission to the American Association for Nude Recreation to publish photos of themselves or their children in specified media of AANR or of an AANR affiliated club.

Note: A photo release must accompany any photograph sent to AANR for inclusion in print, on the website, on social media sites or in the electronic Bulletin — it is the photographer's responsibility to obtain releases.

PRINT NAME	SIGNATURE	Print/ eBulletin	Website/ Social media

Initial each to grant permission ▶



AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

BOB CAMPBELL SCHOLARSHIP AWARD

APPLICATION & INFORMATION PACKAGE

BOB CAMPBELL SCHOLARSHIP AWARD

The AANR-WC scholarship has formally been renamed the “Bob Campbell Scholarship Award” in recognition of all the work Bob Campbell has done for AANR-WC and AANR.

He had been the AANR-Western Trustee for Four years and AANR Finance Committee Chair for six years. Prior to becoming a trustee, he served as Treasurer and President for AANR-WC for many years.

He enjoyed volunteering and was a life member of AANR.

He had received a number of awards:

AANR

President’s Award - 2013

Man of the Year Award - 2014

Jim Cossins Memorial Award - 2015

President’s Meritorious Award - 2016

Hall of Fame Award - 2019

AANR-WC

Tom Dunn Man of the Year Award - 2011

Hall of Fame Award - 2019



1950 - 2018

INTRODUCTION and INSTRUCTIONS for the BOB CAMPBELL SCHOLARSHIP AWARD APPLICANTS

All references to he/she or his/her are intended to be interchangeable and gender neutral and include all gender identities.

PURPOSE:

A portion of membership dues for Post-Secondary Education has always been designated for AANR-WC Scholarships for our Western Canadian nudist members. Thus, AANR-WC has established a scholarship program for members of the AANR-WC. Initially, the program included only students. Recently, the program was expanded to include adult members aspiring to expand their education. The objective is to encourage members to stay active in their clubs and in the Nudist movement, continue with higher education and assist such individuals toward their career goals (not a hobby).

One or two awards equalling \$1,000.00 will be awarded per fiscal year. These scholarships are in addition to any scholarships the applicant may be awarded by AANR or any other organization. The successful applicant may reapply every second year. Unsuccessful applicants may reapply every year. This award is based on scholastic achievement, career/life goals and the applicant's participation in nudist activities within his or her home club, and elsewhere. Reference to financial need, race, sex, creed, religion or sexual orientation shall not be permitted.

ELIGIBILITY:

There are two categories of potential applicants. Both student and adult AANR-WC members may apply for support for their post-secondary schooling.

Both in class and/or correspondence type classes are acceptable provided the school is a Provincially (Canadian) recognized College, University or Institute of Technology. The education must be directed towards career improvement. Hobbies are an example of non-eligible education.

a) **Student Applicants:** Applicants must have a 70% or better average and be high school graduates or equivalent. The applicant must be at or over the age of 17 (as of Sept. 1 in the year of application); be current members (or have parents who are current members if student under 18) of the AANR-WC and have been a practicing nudist for a minimum of two (2) years. Membership in a landed club is not a requirement.

b) **Adult Applicants:** Older members, beyond the typical college age, who are looking to change or develop their career are eligible for this award, provided they are a current member of the AANR-WC and have been a practicing nudist for a minimum of two (2) years. Membership in a landed club is not a requirement.

Applicants must continue their education in the same year the award is granted.

The winning applicant must provide, to the AANR-WC Scholarship Chairperson, proof of enrollment one month after the start of studies or the award must be returned to the AANR-WC Treasurer. No exceptions will be allowed.

INSTRUCTIONS:

1. Each applicant must fill out the attached Scholarship Application. The use of paper or electronic media is permitted for correspondence and application.
2. Student / Adult applicant must have his/her club president or certifying officer complete and return the club verification form directly to the Scholarship Chairperson no later than two months before tuition is required.
3. Direct members of AANR-WC, should have the membership-verification form completed by an independent individual who holds an AANR-WC membership and is known to the Board. The complete application must be returned to the Scholarship Chairperson no later than two months before tuition is required.
4. a) Each student applicant must obtain, from his/her Principal, Vice Principal, Counselor or College Dean, transcripts of the applicant's most recent grades and/or academic records. These are to be forwarded, by the applicant, with the completed application.

b) For adult applicants, the Academics category does not apply. If applicable, the applicant may comment on their previous educational achievements.
5. All forms and information must be received by the Scholarship Chairperson no later than two months before tuition is required.

The forms and information may be emailed to scholarship@aanr-wc.com or mailed to:
Scholarship Chair
American Association for Nude Recreation – Western Canada
PO Box 1113 Station M
Calgary, AB T2P 2K9

6. Please make sure the application includes the following:
 1. Scholarship Application Form
 2. Answers to essay type questions
 3. School transcripts (student application only)
 4. Membership verification form

GENERAL INFORMATION:

Every application will be kept confidential. The winning applicant(s) will be notified by email/mail that he/she is an award winner and be invited to attend the Annual General Meeting where their achievements will be formally recognized. Unsuccessful applicants will be notified by email/mail that they were not successful this year.

Scholarship winners will consent to having an article prepared, preferably with photo, for inclusion in the CNN and/or the Bulletin.

No payments will be made directly to the applicant. The funds will be forwarded to the school he or she is attending-

SCHOLARSHIP APPLICATION FORM

Please print or type clearly:

Note: applicants who are under 18 years of age must have their parents' or guardians' signature.

NAME: _____
Last First Initial

ADDRESS: _____

CITY: _____ PROV: _____ POSTAL CODE: _____

PHONE: _____ E-MAIL: _____ BIRTH DATE: _____

PARENT OR GUARDIAN NAME(S) (if applicable): _____

HOME CLUB: _____ AANR P NUMBER: _____ Expiry _____

DATE YOU OR YOUR PARENT OR GUARDIAN, JOINED AANR-WC: _____

SCHOOL OR COLLEGE YOU ARE CURRENTLY ATTENDING: _____

ADDRESS: _____

CITY: _____ PROV: _____ Postal Code: _____

NAME OF PROPOSED COLLEGE/INSTITUTION: _____

ADDRESS: _____

CITY: _____ PROV: _____ Postal Code: _____

ENROLMENT START DATE _____

COMPLETION DATE _____

PROPOSED FIELD OF STUDY:

STUDENT'S SIGNATURE

PARENT OR GUARDIAN SIGNATURE (if applicable):

DATE: _____

DATE _____

SCHOLARSHIP APPLICATION FORM, Continued:

NAME OF APPLICANT: _____

On a separate sheet of paper, in your own words, answer the following questions to the best of your ability. You will be judged on thought, presentation and creativeness according to the four categories listed in the evaluation form.

1. Are you interested in being an AANR-WC member as an adult? Why or why not?
2. What has been your prior nudist involvement?
3. What does nudism mean to you?
4. In which AANR-WC or club activities do you participate?
5. Of what benefit do you feel, your education will have for;
 - a) the nudist group(s) that you associate with
 - b) Yourself
6. Describe your career goals
7. Give reasons you should receive the scholarship award
8. What else you would like us to know?

MEMBERSHIP VERIFICATION

NAME OF APPLICANT: _____

This page of the form is to be completed by the President or Certifying officer of the club to which the applicant or your parent(s)/guardian(s) belongs. If the applicant is a Direct member of the AANR-WC, this form should be completed by an independent individual who holds an AANR-WC membership and is known to the Board.

The above-named applicant has applied for an AANR-WC Scholarship. As President or Certifying Officer, please answer the following questions to the best of your ability and-sign this form. All answers will remain confidential.

1. Has this applicant been a participating nudist for the past two (2) years?

Yes _____ No _____

2. Describe some of the applicant's achievements (or the achievements of the parents/guardian) as a nudist.
3. In what ways has the applicant reflected a positive attitude toward the nudist lifestyle?

President or Certifying Officer (circle applicable position)

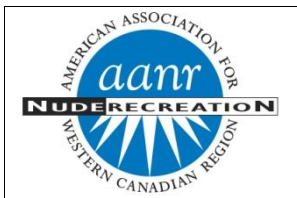
Print Name

Signature

Club

Date

Please return this form directly to the AANR-WC Scholarship Chairperson (email: scholarship@aanr-wc.com) no later than two months before tuition is required



AMERICAN ASSOCIATION FOR NUDE RECREATION WESTERN CANADIAN REGION

SCHOLARSHIP COMMITTEE EVALUATION FORM

NAME OF APPLICANT: _____ Date: _____

Please rate this applicant on a scale indicated for each of the following categories.

	<u>Range</u>	<u>Score</u>
1. Academics	0 - 30 Points	_____
2. Leadership	0 - 20 Points	_____
3. Nudism	0 - 30 Points	_____
4. Potential for growth	0 - 20 Points	_____
Total Points awarded (100 possible)	_____	_____

Definitions:

Academics: Score should be based on records of grades and information about the kinds of courses taken.

Leadership: Score should be based on information about honors, awards and activities.

Nudism: Score should be based on the applicant's activeness and interest in nudism, based on applicant's response.

Growth: Score should be based on the plans for higher education, and visualization of self growth, based on applicant's response.

Each applicant must be scored based on his or her own application only. You must not compare any one application to another. While considering the last two (2) categories, please keep in mind thought, presentation and creativeness.

For student applicants: To be eligible to receive a scholarship, the applicant must receive a combined score of at least 70, with no individual component of the score of less than 10.

For adult applicants: The Academics category will not be evaluated. To be eligible to receive a scholarship, the applicant must receive a combined score of at least 50, with no individual component of the score of less than 10.